

Urban Charter Schools Collective (UCSC)  
Board Meeting Agenda  
**June 13, 2016**  
**Regular Board Meeting**  
This meeting is being video recorded.

---

**Board Members**

Miles E. Myles President (Term Expires June 2016)  
Lance Fang, Vice President (Term Expires June 2018)  
Dennis Mah, Board Treasurer (Term Expires June 2018)  
Kou Xiong, Board Member (Term Expires June 2016)  
\_\_\_\_ Vacant; Board Secretary (Term Expires June 2017)  
\_\_\_\_ Vacant; Board Member (Term Expires June 2017)  
\_\_\_\_ Vacant; SCUSD Representative (no expiration)

6:00 p.m. Convene  
6:50 Closed Session  
7:15 Reconvene Open Session  
9:00 Adjourn

**Lisbon Elementary Staff Room**  
7555 S. Land Park Drive, Sacramento 95831

---

\* Supporting materials will be distributed at the meeting.

- 1. CALL TO ORDER 6:00 PM**
- 2. BOARD ROLL CALL 6:01 PM**
- 3. ADJUST AGENDA ITEMS AS NEEDED 6:02 PM**
- 4. PUBLIC COMMENT – Limit Two Minutes Per Person And Ten Minutes Per Issue Listed In The Agenda 6:05 PM**
- 5. INFORMATIONAL ITEM – Update on Hmong Language Development & Movement Program 6:05 PM**
  - 5.1 Hmong Language Development Final Product
  - 5.2 Movement Program Final Product
    - 5.2.1 Taekwondo Progress
    - 5.2.2 P.E. Progress
    - 5.2.3 Dance Progress

**Closed Session: 6:30 PM**

- C-1. Personnel
- C-2. Transitions: Hires, Resignations, and Leaves
- C-3. OCR Update

*Closed session minutes from previous month's meeting will be distributed during closed session.*

*Closed session intended for:*

- 1) considering appointment, employment, evaluation of performance, discipline or dismissal of an employee (employee may request hearing of discipline or complaint be done in opens session);*
- 2) meeting with law enforcement or security personnel concerning the security of public buildings and services;*
- 3) receiving advice from legal counsel concerning existing litigation, initiating litigation, or situations involving significant expose to litigation;*
- 4) considering labor negotiations, although final decisions concerning salaries must be made in public;*
- 5) considering price and term in connection to purchase, sale, exchange or lease of real property.*

*Definition: Significant exposure to litigation is created when: 1) existing facts and circumstances are not known to plaintiffs, 2) a claim is received threatening litigation, 3) a person at a public meeting threatens litigation, 4) a person outside a public meeting threatens litigation and an agency official having knowledge of the threat makes a record of the statement prior to the meeting. Brown Act 54956.9(b)(3)*

- 6. REPORT OUT CLOSED SESSION 7:00 PM**
- 7. CONSENT AGENDA 7:20 PM**
  - a) Approval of Regular Board Meeting Minutes on May 9, 2016

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2: Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)]  
Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2015-16 have been scheduled for Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14, Jan. 11, Feb. 8, Mar. 14, Apr. 11, May 9, Jun. 13 and Jun 22, 2016.

**8. INFORMATIONAL ITEM – Monthly Administrative Reports**

**8.1 Principal's Report on Instruction & Learning 7:25 PM \***

**8.1.1 Enrollment, Attendance & Student Disciplinary Actions**

**8.1.2 Core Curriculum & Instruction**

**8.1.2.1 Update Of Moby Max Usage – What Is The Impact On Scholars Using Moby Max At YPSA?**

**8.1.2.2 Tutoring and Intervention Update**

**8.2 Business Office Manager's Summary of Finance & Operation 7:32 PM**

**8.2.1 Cash Flow & Balance Sheet Review with Board\***

**8.2.2 Updates on Contracts for PE Quality Reviewers\***

**8.2.3 Staff Retention Compensation Committee Update\***

**9. ACTION ITEM – Approval for Requesting Special Meeting for the Last Week Of June 2016 7:40 PM**

**10. ACTION ITEM – Approval on 2016 – 17 Instructional School Year Calendar 7:43 PM**

**11. ACTION ITEM – Approval on 2016 – 17 Board Meeting Calendar 7:45 PM**

**12. INFORMATIONAL ITEM – Review 2016-17 LCAP and Budget 7:47 PM\***

**13. INFORMATIONAL ITEM – Discussion on UCSC Employee Pay Raise 8:45 PM\***

**14. INFORMATIONAL ITEM – Superintendent's Update 8:50 PM\***

**14.1 Staff Recognition Project Update**

**14.2 SN&R Advertisement Update**

**14.3 Middle School Progress Update**

**15. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD AGENDA 8:58 PM**

**16. ADJOURN 9:00 PM**

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)] Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2015-16 have been scheduled for Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14, Jan. 11, Feb. 8, Mar. 14, Apr. 11, May 9, Jun. 13 and Jun 22, 2016.

## Hmong Language Development Project Binder

# Timeline

Month	Projected Task	Task Accomplished
November	<ol style="list-style-type: none"> <li>1. Brainstorm the contents in the project binder.</li> <li>2. Establish a pacing guide/timeline to accomplish our goals.</li> <li>3. Evaluate and modify the backward standard map (BSM) and trimester pacing guide.</li> <li>4. Design a monthly scope and sequence for first grade.</li> </ol>	Accomplished task 1-4.
December	<ol style="list-style-type: none"> <li>5. Design a monthly scope and sequence for first and second grade.</li> </ol>	The team is working on task 5; finishing up first grade monthly scope and sequence.
January	<ol style="list-style-type: none"> <li>6. Design a monthly scope and sequence for second and third grade.</li> </ol>	The team is editing first grade scope and sequence and starting on 2 <sup>nd</sup> grade scope and sequence.
February	<ol style="list-style-type: none"> <li>7. Design a monthly scope and sequence for third and fourth grade.</li> </ol>	The team is working on 3 <sup>rd</sup> grade scope and sequence. Our work will be evaluated by Mrs. Therese Moua Jaspersen on March 4 <sup>th</sup> .
March	<ol style="list-style-type: none"> <li>8. Design a monthly scope and sequence for fourth and fifth grade.</li> </ol>	The team has just finished 3 <sup>rd</sup> grade scope and sequence. After making revision we will work on 4 <sup>th</sup> grade. Last Friday, we had the first HLD quality review session and will continue similar sessions every Friday until the end of June.
April	<ol style="list-style-type: none"> <li>9. Design a monthly scope and sequence for fifth and sixth grade.</li> </ol>	The team is starting on fifth grade scope and sequence. Quality review session is every Wednesday from 3-4pm in room 27. All work is sent to the consultant every Friday. Xib Hwb Vaj Kub will have a phone meeting with the consultant every Sunday evening regarding changes and team decisions.
May	<ol style="list-style-type: none"> <li>10. Design formative assessments for first and second grade.</li> </ol>	The HLD team has finished and submitted 5 <sup>th</sup> grade scope and sequence for quality review. We are now working on 6 <sup>th</sup> grade scope and sequence. We are excited to say we are on track with the project binder timeline.

June	11. Design formative assessments for third and fourth grade.	<p>6<sup>th</sup> grade scope and sequence was returned with quality review and was the last session we had with the Hmong language consultant. We have also completed most of the first grade assessments but had not have quality and team review yet. So far this year, our curriculum binder ended at 530 pages and consist all of the scope and sequence for 1<sup>st</sup>-6<sup>th</sup> grade in all three levels.</p> <p>Next steps: We still need to develop assessments and placement exams.</p> <p>We may need to modify a few things when actually putting the curriculum to use next year.</p>
Next School Year	12. Design formative assessments for fifth and sixth grade. 13. Design trimester benchmarks for all grade. 14. Design curriculum assessments for all grade. 15. Evaluation of all assessments. 16. Create materials: Handouts, chants, charts, and etc. 17. Gather and organize resources: Tie lessons to book and video resources. 18. Attach sample/broad lesson plans.	

## Quality Review Schedule for the Hmong Language Consultant

Session 1: Cover page, table of contents and program overview by Wednesday, March 16<sup>th</sup>

Session 2: 1<sup>st</sup> Grade pacing guide, and scope and sequence by Wednesday, March 30<sup>th</sup>

Session 3: 2<sup>nd</sup> Grade pacing guide, and scope and sequence by Wednesday, April 6<sup>th</sup>

Session 4: 3<sup>rd</sup> Grade pacing guide, and scope and sequence by Wednesday, April 13<sup>th</sup>

Session 5: 4<sup>th</sup> Grade pacing guide, and scope and sequence by Wednesday, April 20<sup>th</sup>

Session 6: 5<sup>th</sup> Grade pacing guide, and scope and sequence by Wednesday, April 27<sup>th</sup>

Session 7: 6<sup>th</sup> Grade pacing guide, and scope and sequence by Wednesday, May 4<sup>th</sup>

Session 8: All assessments by Wednesday, May 11<sup>th</sup>

Session 9: All assessments by Wednesday, May 18<sup>th</sup>

Session 10: Appendices by Wednesday, May 25<sup>th</sup>

**Updates:** The consultant got behind due to the increase of the materials for quality review so we finished off the last session with the 6<sup>th</sup> grade pacing guide and scope and sequence.

Urban Charter Schools Collective (UCSC)  
Board Meeting Agenda  
**May 9, 2016**  
**Regular Board Meeting Minutes**  
This meeting is being video recorded.

---

**Board Members**

Miles E. Myles President (Term Expires June 2016)  
Lance Fang, Vice President (Term Expires June 2018)  
Dennis Mah, Board Treasurer (Term Expires June 2018)  
Kou Xiong, Board Member (Term Expires June 2016)  
\_\_\_\_ Vacant; Board Secretary (Term Expires June 2017)  
\_\_\_\_ Vacant; Board Member (Term Expires June 2017)  
\_\_\_\_ Vacant; SCUSD Representative (no expiration)

6:00 p.m. Convene  
6:20 Closed Session  
6:55 Reconvene Open Session  
9:00 Adjourn

**Lisbon Elementary Staff Room**  
7555 S. Land Park Drive, Sacramento 95831

---

**1. CALL TO ORDER**

*Myles called the meeting to order at 6:01 PM.*

**2. BOARD ROLL CALL**

*Members in Attendance: Miles E. Myles, Dennis Mah, Kou Xiong, Lance Fang  
Staff in Attendance: Lee Yang, Superintendent; Vince Xiong, Principal; Megan Lao, Business Office Manager; Kao Yee Vue, Administrative Assistant  
Guest in Attendance: Hmong Language Development: Surapong Lee, Kou Vang; Movement: Joseph Velez, Edward Lee; Jack Kremer, SCUSD District Representative*

**3. ADJUST AGENDA ITEMS AS NEEDED**

*Adjustment in the agenda item to go out of order on the agenda. The Board will be discussing all informational items and move closed session towards the end of the agenda.*

**4. PUBLIC COMMENT – Limit Two Minutes Per Person And Ten Minutes Per Issue Listed In The Agenda**

*N/A*

**5. INFORMATIONAL ITEM – Update on Hmong Language Development & Movement Program**

*V. Xiong ask the Hmong Language Development and Movement Programs to update the progress of the program.*

**5.1 Hmong Language Development Program Progress**

*Vang updated the Board regarding the timeline provided for the Hmong Language Development Program. The HLD program have submitted the fifth grade scope and sequence for review and will be completing the scope and sequence for the sixth grader in order to complete the assessment by June. The Hmong Language is up-to-date and will be working to complete the program.*

**5.2 Movement Program**

**5.2.1 Taekwondo Progress**

*Velez has no update on the program due to non-clarification of the ownership.*

**5.2.2 P.E. Progress**

*PE was not present during the meeting. PE Progress will be tabled to the next meeting.*

**5.2.3 Dance Progress**

*E. Lee updated the Board with the progress on the Movement curriculum. The curriculum is on-track to be finished by the end of school year but would like to address some assurance within Board regarding ownership of the program and grievance.*

*The Board will address any issue during closed session, and provide the guidance and direction through the proper channels.*

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2: Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)]  
Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2015-16 have been scheduled for Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14, Jan. 11, Feb. 8, Mar. 14, Apr. 11, May 9, Jun. 13 and Jun 22, 2016.

## 6. REPORT OUT CLOSED SESSION

## 7. CONSENT AGENDA

- a) Approval of Regular Board Meeting Minutes on April 11, 2016  
*K. Xiong motioned to approve the minutes but abstained due to absence during the meeting. Mah second the motion. All ayes from Myles, Mah, Fang, K. Xiong. Motion carried.*

## 8. INFORMATIONAL ITEM – Monthly Administrative Reports

### 8.1 Principal's Report on Instruction & Learning

#### 8.1.1 Enrollment, Attendance & Student Disciplinary Actions

*V. Xiong updated the Board on the enrollment, attendance and student disciplinary actions. Enrollment has dropped from 425 to 420 due to family moving out of state in the month of April. Attendance stand at 96.2% with ADM of 60.46 and ADA of 58.2. Student disciplinary actions stand the same as the past.*

#### 8.1.2 Core Curriculum & Instruction

*V. Xiong updated the Board on self-surveys taken by teachers to help self-improvements. V. Xiong is working with consultant from SCOE to develop a plan to help address and provide improvements and strategies for the 2016-17 school year.*

##### 8.1.2.1 Update of Moby Max usage – what is the impact on scholars using Moby Max at YPSA?

*V. Xiong updated the Board with a check-off list on the usage of Moby Max. An established schedule is provided to ATT Supervisors to implement in order to stay on track and make the most use of Moby Max. Due to some connection issues still arising, staff members are working with tech support to receive the support needed to get all devices connected to the wireless internet. Data is collected by ATT program manager and 2 assigned teacher leaders in order to provide the necessary support.*

##### 8.1.2.2 Tutoring and Intervention Update

*V. Xiong update the Board on the adoption of the Reading Wonder and in discussion to piloting a school-wide math program, Everyday Math.*

*Board member, K. Xiong, stopped by last Friday to tutor the campus, Intervention Program and the Teachers Leadership is collaborating in identifying different components of the math program.*

#### 8.1.3 Academy Council –2016-17 School Calendar

*V. Xiong proposed a 2016-17 school calendar, which was developed and approved in November 2015 – December 2015 at the Academy Council Meeting. V. Xiong would like the Board to review the calendar for approval in June Regular Board Meeting.*

### 8.2 Business Office Manager's Summary of Finance & Operation

#### 8.2.1 Cash Flow & Balance Sheet Review with Board

*Lao updated the Board on the Profit and Loss Budget vs. Actual and where the organization stands.*

#### 8.2.2 Proposal for Use of Teacher Effectiveness Grant Information

*Lao prepared information on the Educator Effectiveness Plan where there were 500 million surplus in state funding which the State of California has directed an apportioning to support professional development in schools. Lao provided an overview of where the money is coming from, expectations and driving governance.*

*The requirements for any LEA schools to develop and adopt a plan delineating how funds pursuant to this section, plan to be explained during a public meeting, and be submitted for approval at a second meeting. The funding is a one-time fund with a two years window to expense the funds.*

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2: Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]  
Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2015-16 have been scheduled for Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14, Jan. 11, Feb. 8, Mar. 14, Apr. 11, May 9, Jun. 13 and Jun 22, 2016.

*Lao provided a plan to adopt in order to support the UCSC staff and scholars. Four priorities were identified to allocate the cost for the Educator Effectiveness Plan grants with any other cost outside of the grant that is identify as PD will cover under general funds. Current plans to expense funds will be continuing to provide an on-going ELD, ELA, and Math professional development through the implementation of Reading Wonder, continuation of SCOE professional development, and professional development training through Dr. Thomas Armstrong. Administration will identify the most effective professional development training and cost and will bring a more accurate figures to the Board for approval in June 2016.*

**8.2.3 Updates on Contracts for PE, TKD, and Dance Quality Reviewers**

*Lao updated the Board on finding quality reviewers.*

*Taekwondo Quality Reviewer consultant contract has been secured.*

*Administrative team is underway to start the contract with Heather Deckard, PE Coordinator, to initiating a contract and planning to complete the program.*

*Dance Quality Reviewer contract is at a standstill due to possible copyright infringement. Administrative team has asked Lee to stop all work with teacher.*

**9. INFORMATIONAL ITEM – 2016-17 LCAP and Budget Update**

*V. Xiong updated the Board on the development of 2016-17 LCAP plan by aligning actions to achieve targeted goals.*

*The LCAP update have been provided to Academy Council for review. No agreement have been made in Academy Council. After final review, the LCAP will be brought back for approval at the Academy Council meeting in June 2016. Approved LCAP from Academy Council will then be submitted to the Board for approval in order to use and implement for the 2016-17 school year.*

*Lao presented to the Board with the budget development. The expenses have been generated from the current salary and is in discussion with the Staff Retention Committee Members on salary schedule, providing more coverages for health benefits, etc. Lao provided a budget to update for next year's budget excluding study trip and professional development. Lao is aligning the LCAP to the budget. A finalized draft will be brought back at the first June meeting as an informational item and the second June meeting as an approval item.*

**10. INFORMATIONAL ITEM - Teacher Effectiveness Grant Information**

*Item was reported in the Business Office Manager Report under item 8.2.2.*

**11. INFORMATIONAL ITEM - Update on Reserved Account Progress for Non-Profit Organization**

**11.1 Proposal of Draft Reserve and Investment Policy**

*Lao would like to defer the item to the June meeting until more information is provided as UCSC does not have an investment policy.*

**11.2 Proposal of Financial Institutes to Establish Reserve Accounts**

*Lao informed the Board on research financial institutes to establish a reserve accounts. Lao has visited several banks to provide information based on guidance on reserve accounts. Lao provided information based on findings to have discussion at the board level to indicate the need of wanting to establish a reserve account.*

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2: Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)] Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2015-16 have been scheduled for Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14, Jan. 11, Feb. 8, Mar. 14, Apr. 11, May 9, Jun. 13 and Jun 22, 2016.



- 12. INFORMATIONAL ITEM** – Discussion on Work Calendar for Superintendent and Business Office Manager  
*Lao updated the Board on the work calendar that was asked by President Myles at the October regular board meeting to discuss more in details.*

*Mah encourage that the Superintendent and Business Office Manager use professional discretion to identify their work.*

*Myles also encourage the Superintendent and Business Office Manager to use professional judgement to define work calendar and notify all effective parties if they will be out of the office.*

- 13. INFORMATIONAL ITEM** – Discussion on UCSC Employee Pay Raise  
*K. Xiong brought to the attention of the Board Members and Administrators how to retain staff members and show appreciation by celebrating success. K. Xiong would like to seek the opportunity of providing staff members an end-of-year bonus to appreciate each staff member's hard work. K. Xiong would like to item to discuss more at the first June meeting as informational before making any discussion pending approval at the second June Board meeting.*

- 14. INFORMATIONAL ITEM** – Discussion on Resolution of Appreciation for UCSC Employees  
*Yang shared with the Board regarding resolution to recognize and appreciate core teachers and staff members.*

*Mah provided information on recognizing and passing resolution to staff by sharing with staff members how well Board members are trying to make YPSA a quality workplace and help keep good employees by rewarding them for their performance by having committee work together to stay competitive with other districts. Board members can resort to fancier resolution by drafting two resolutions starting with –whereas and –therefore.*

*K. Xiong directed the Superintendent to draft a template of how to pass a resolution to staff using –whereas and –therefore.*

- 15. INFORMATIONAL ITEM** – Superintendent's Update  
*Vue updated the Board on the staff recognition project that is on-going. Vue proposed a draft of different recognition for staff based on their years of service. Vue is working with multiple companies to customize lapel pins for the organization.*

*Yang updated the Board on the advertisement project with Sacramento News and Review. Yang will be working with administration to polish and make any revisions on the first review of the project this Friday.*

*Yang updated the Board on the middle school progress. Yang is working with CMSC for services to help the progress of the middle school. Yang suggested to make YPSA a K-8 school by adding in portables and will be working with SCUSD on location and price cost.*

*K. Xiong suggested Yang also look into bus transportation.*

*Yang updated the Board on the progress of the ELA fundamental data presentation.*

- 16. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD AGENDA**  
Action Item: Approval on 2016 – 17 LCAP and Budget  
Action Item: Approval on 2016- 17 School Year Calendar

- 17. ADJOURN**  
*Myles adjourned the meeting at 10:17 PM.*

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2: Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]  
Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2015-16 have been scheduled for Aug. 10, Sept. 14, Oct. 12, Nov. 9, Dec. 14, Jan. 11, Feb. 8, Mar. 14, Apr. 11, May 9, Jun. 13 and Jun 22, 2016.

# YAV PEM SUAB ACADEMY

## 2016-2017 School Calendar

7555 South Land Park Drive, Sacramento, CA 95831  
Phone (916) 433-5057 Fax (916) 433-5289

Academy Council APPROVED 5/2/16

### Instructional Days

Monday – Thursday (8:00 a.m. – 5:00 p.m.)

1<sup>st</sup> Trimester = 56 Days

2<sup>nd</sup> Trimester = 60 Days

3<sup>rd</sup> Trimester = 59 Days

Instructional Days = 175 Days

### Dates to Remember

8/1 -1<sup>st</sup> Day of School

9/5 - Labor Day

10/31 - 11/4 -PT Conference  
(2:00 p.m. Dismissal)

11/4 – Friday Instructional Day

11/7 – 2<sup>nd</sup> Trimester Begins

11/11 –Veteran’s Day

11/23 – 11/24 –Thanksgiving Break

12/26 – 1/8/17 -Winter Break

1/16 - Martin Luther King Day

2/13- Lincoln’s Birthday

2/20 - President’s Day

3/6 – 3/10- PT Conference  
(2:00 p.m. Dismissal)

3/10 - Friday Instructional Day

3/13 -3<sup>rd</sup> Trimester Begins

4/10 – 4/13 Spring Break

5/29 - Memorial Day

6/26 – 6/29 - PT Conference  
(2:00 p.m. Dismissal)

6/29 -Last Day of School

### July 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### August 2016

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### September 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### October 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### December 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### January 2017

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

### March 2017

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### April 2017

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### May 2017

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### June 2017

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

	Non-Instructional Days		Parent-Teacher Conference		Common Core Testing		Holidays
	Required staff workday		Start of the Trimester		End of Trimester		

2016-17 YPSA Operating Budget  
A Living Within Your Means Budget

### Summary of Revenue and Expenditures for 2016-17 as of date in header

July 1, 2016 to June 30, 2017

Revenue 2016-17	Unrestricted	Restricted	Total
<b>1. Local Control Funding Formula</b>			<b>4,370,028.10</b>
A. In lieu prop tax	549,959.77		
B. Educational Protection Act (EPA) calculated at 17% of (LCFF amount minus in lieu property tax amount). Quarterly apportionments.	699,204.50		
C. State aid is balance. Regular apportionment schedule.	3,120,863.84		
<b>2. Other State Funding</b>			<b>176,876.14</b>
A. Lottery unrestricted @ \$140/prior year P-Annual of 409 ADA	57,260.00	-	
B. Lottery restricted per Prop 20 @\$41/prior year P-Annual of 409 ADA	-	16,769.00	
C. Mandated block grant @\$14.21/prior year ADA of 409 ADA	5,811.89	-	
D. Possible one-time funds in the form of block grant. Depends on the economy. Based on prior year P-2. Possibly \$214/ ADA. May revision = \$237/ada which is used here with 409 ADA	96,933.00	-	
E. Statewide Student Identifier Maintenance (SSIM/SSID) @ \$.25/prior year ADA of 409 ADA	102.25	-	
F. Prop 39 energy planning and conservation	-	-	
<b>3. Federal Funding</b>			<b>178,259.20</b>
A. Federal Title 1 @ \$386/ADA x 84% of enrollment = students qualifying in prior year Free-Reduced-Meal-Program (FRMP)	-	155,635.20	
B. Federal Title 2	-	2,224.00	
C. Federal Title 3 based on 240 English Learners (ELs). \$85/ADA	-	20,400.00	
-	-	-	
<b>4. Other Funding - grants &amp; donations</b>			<b>28,104.00</b>
A. Carry over from 2015-16: One-time Teacher Effectiveness Grant for teacher development \$1,466.53/ certificated staff member reported CALPADS in prior year, 2014-15, and shown in DATAQUEST. 19 staff identified	-	27,864.00	
B. Donations, rebates, returns, refunds	240.00	-	
<b>Total Revenue</b>	<b>4,530,375.24</b>	<b>222,892.20</b>	<b>4,753,267.44</b>
	-	-	-
<b>Expenses 2016-17</b>			
1000 Staff Salaries - Certificated	1,530,847.81	-	1,530,847.81
2000 Staff Salaries - Classified	870,154.19	45,200.00	915,354.19
3000 Employee Benefits	522,024.56	7,500.00	529,524.56
4000 Books & Supplies	199,409.80	16,769.00	216,178.80
5000 Services & Operating Expenditures	559,155.46	132,825.00	691,980.46
6000 Capital Improvement	-	-	-
7000 Other Outgo	382,100.28	-	382,100.28
<b>Total Expenses 2016-17</b>	<b>4,063,692.11</b>	<b>202,294.00</b>	<b>4,265,986.11</b>
<b>Balance</b>	<b>466,683.13</b>	<b>20,598.20</b>	<b>487,281.33</b>
From the balance, create a reserve based on 3% of revenue -->			<b>142,598.02</b>
Subtracting the 3% reserve leaves this amount available beyond what is already included in the budget -->			<b>344,683.31</b>

2016-17 = Year 1 LCFF calculations for YPSA			
Enrollment and ADA. LI = Low Income. EL = English Learner. FY = Foster Youth.	Grades: K-3rd	Grades: 4th-6th	Total K-6th
Average enrollment 22 in K-3 and 24 in 4th-6th. 3 classes per grade level.	264.0	216.0	480.0
Annual ADA @ 96%. Line A1 x 96%	253.4	207.4	460.8
Projected number of unduplicated students based on 2015-16 P-1 which showed 87.38% UPP	230.68	188.74	419.4
Adjusted enrollment per 42238.02 (b)(5) (A) to (C) [3-year average]	248.46	189.2	437.7
Adjusted number of unduplicated LI, EL, FY per 42238.02(b)(5)(A) - (C) [3-year average]	217.1	165.3	382.4
Percentage of unduplicated LI, EL, FY. Line A-5 divided by Line A-4	87.38%	87.38%	87.38%
SCUSD Unduplicated Pupil Percentage (UPP) per Gloria's May 15, 2015 FCMAT LCFF calculation. 65.10% also shown in One-Stop assumptions. Three-year average for district may be closer to 69%. District's 2015-16 P-1 showed UPP of 71.41%. Use 71.41% here for 3 year average	71.41%	71.41%	71.41%
Number of enrolled students equaling district's percentage of unduplicated LI, EL, FY. Line A-4 x Line A-7.	177.4	135.1	312.5
Number of enrolled students equaling 55%. Line A-4 x 55%	136.7	104.1	240.7
Number of unduplicated students above the 55% threshold but limited by district's cap shown in Line A-7. Line A-8 minus Line A-9.	40.8	31.0	71.8
Percentage unduplicated above 55% but limited by district percentage. Line A-7 minus 55%.	16.41%	16.41%	16.41%

8-Year Target Base Rate adjusted Cost of Living Adjustment (COLA)	K-3rd	4th-6th
Prior Year Base Grant plus 0 COLA. Per SSC May 2016	\$ 7,082.51	\$ 7,188.58
K-3 Class Size Reduction adjustment - add 10.4% of base. Line B1 x 10.4%	\$ 736.58	
Base Grant 2016-17 adjusted for COLA	\$ 7,819.09	\$ 7,188.58

Calculating 8-Year Target LCFF using adjusted target base rate for 2016-17	K-3rd	4th-6th	Total
"Base Grant." Line B-3 x Line A-2	1,981,671.05	1,490,624.61	3,472,295.66
"Supplemental Grant Add-on." 20% of base grants x percentage of unduplicated LI, EL, & F. Per Ed Code 42238.02 (e). 20% x Line C1 x Line A6	346,316.83	260,501.56	606,818.39
"Concentration Grant Add-on." 50% of the base grant x percentage of unduplicated enrollment in excess of 55% of school's enrollment, but cannot exceed SCUSD's parentage shown in Line A-7. Line C1 x 50% x Line A11	162,596.11	122,305.75	284,901.86
Grade span adjusted base grant. Line C1 + Line C2 + Line C3	2,490,583.99	1,873,431.92	4,364,015.91
Amount per average ADA this year and last 2 years. C4 divided by average ADA from past three years. Average ADA is sum of Line A2 from this year and last 2 years divided by 3.			\$ 10,324.96

check above with P-2  
or P-Annual and regs

Calculating YPSA Transition LCFF Grant for 2016-17			
YPSA Prior year amount per ADA			\$ 8,461.83

Gap or difference between C5 and D1			\$ 1,863.13
DOF Gap Closure rate January 2016 = 49.08%. May revision = 54.84% show here			\$ 1,021.74
2016-17 rate per ADA. D1 + D3			\$ 9,483.57
ADA on Line A2			460.80
Annual Local Control Funding Formula Grant. D4 x D5			\$ 4,370,028.10
amount still needed per ada until reach full funding under LCFF ->			\$ (13.05)

Breakdown by revenue source:		
In Lieu Prop Tax @\$1,385.01 per P-2 June 19, 2015	\$	549,959.77
EPA	\$	699,204.50
state aid	\$	3,120,863.84
Total		4,370,028.10

check sum = 0 -> -

Increase compared to prior year ->	\$	899,664.10
Increase per ADA ->	\$	1,952.40

## Year 1: 2016-17 Summary of Estimated Revenue &amp; Expenditures

	Unrestricted	Restricted	Total
1. Local Control Funding Formula details			4,370,028.10
A. In lieu prop tax	549,959.77		
B. Educational Protection Act (EPA) calculated at 17% of (LCFF amount minus in lieu property tax amount). Quarterly apportionments.	699,204.5		
C. State aid is balance. Regular apportionment schedule.	3,120,863.84		
2. Other State Funding			176,876.14
A. Lottery unrestricted @ \$140/prior year P-Annual of 409 ADA	57,260.00		
B. Lottery restricted per Prop 20 @ \$41/prior year P-Annual of 409 ADA		16,769.00	
C. Mandated block grant @ \$14.21/prior year ADA of 409 ADA	5,811.89		
D. Possible one-time funds in the form of block grant. Depends on the economy. Based on prior year P-2. Possibly \$214/ ADA. May revision = \$237/ada which is used here with 409 ADA	96,933.00	-	
E. Statewide Student Identifier Maintenance (SSIM/SSID) @ \$.25/prior year ADA of 409 ADA	102.25		
F. Prop 39 energy planning and conservation			
3. Federal Funding			178,259.20
A. Federal Title 1 @ \$386/ADA x 84% of enrollment = students qualifying in prior year Free-Reduced-Meal-Program (FRMP)		155,635.20	
B. Federal Title 2		2,224.00	
C. Federal Title 3 based on 240 English Learners (ELs). \$85/ADA		20,400.00	
4. Other Funding - Grants and Donations			28,104.00
A. Carry over from 2015-16: One-time Teacher Effectiveness Grant for teacher development \$1,466.53/ certificated staff member reported CALPADS in prior year, 2014-15, and shown in DATAQUEST. 19 staff identified		27,864.00	
B. Donations, rebates, returns, refunds	240.00		
Total Revenue	4,530,375.24	222,892.20	4,753,267.44

# DRAFT#1

	M	N	O	P	Q
1	<b>1000 Certificated Staff Salaries 2016-17</b>		Unrestricted	Restricted	Total
2	1101	21 full-time core teacher salaries. Last year \$1,006,302	1,062,364.81		\$ 1,062,364.81
3	1102	Subs for Core Teacher Absences (21 teachers x 10 days x \$140 \$29,400) Now covered in 5000 series sub with scusd.	x29400		\$ -
4	1102	Subs/Roving Subs to cover Teacher PD's' and Trainings \$200/day x 30 days	x6000		\$ -
5	1102	Subs to cover for BTSA providers to perform classroom observations and feedback. 3 x \$200 x 3 = \$1,800. From 5000 series now.	x1800		\$ -
6	1106	BTSA Support Provider Cost @ \$1,800 per probationary teacher x 8 teachers. 8 x 1800 = \$14,400. Support Providers TBD. If using current teachers amount will be allocated to 1106 if using independent contractors amount will be allocated from 5899.	x14,400		\$ -
7	1106	Retention Stipend Part 2: Core Teacher Retention Stipend (21 teachers x \$3,000 = \$63,000)	63,000.00		\$ 63,000.00
8	1106	Stipends Intervention on Friday providing intervention to struggling students. 15 teachers plus 1 head teacher. 4 hrs/day x 20 Fridays x appx \$40/hr. <i>Was \$43,520 last year, increased to \$54,400</i>	54,400.00		\$ 54,400.00
9	1106	Retention Stipend Part 1: July Stipend for Beginning of the Year Classroom Setup (21 teachers x \$2,000 = \$42,000)	42,000.00		\$ 42,000.00
10	1106	Core Day to Day Subs or Year End Attendance Stipends (21 teachers x 10 days x \$140 per day = \$29,400)	29,400.00		\$ 29,400.00
11	1106	Teacher Leadership Collective Stipends to teachers to study and improve key programs: 2-Moby Max, 1-Assessment, 1-Turtorin & Movement. 4 teachers x 11 Fridays x 6 hrs/day x approximately \$40/hr = \$9,600. Last year \$19,200 (Total this year is \$19,200 when including Classified!)	10,560.00		\$ 10,560.00
12	1106	Stipends for Home Visits 9 scholars x 21 teachers = 189 x \$30 per visit = \$5,670 9 scholars x 6 enrichment teachers = 54 x \$30 per visit = \$3,240 (All non-proficient scholars identified including HLD & Movement)	8,910.00		\$ 8,910.00
13	1106	Stipends Intervention on Friday providing extended learning opportunities through the STEM program. 1 teacher x 4 hrs/day x 20 Fridays x appx \$40/hr. plus instructional kits purchased through stemfinity.com budgeted in 4200 expenses.	3,200.00		\$ 3,200.00
14	1311	Principal \$102,514.96 in 2015-16. 5% raise.	107,013.00		\$ 107,013.00
15	1312	Superintendent \$126,250.04 in 2015-16. 18.812% raise,	150,000.00		\$ 150,000.00
16	Total 1000 Series		1,530,847.81	-	1,530,847.81
17	1,530,847.81		-	1,530,847.81	-
18			check sums above		

# DRAFT#1

	M	N	O	P	Q
19	<b>2000 Classified Staff Salaries 2016-17</b>		Unrestricted Budgeted	Restricted Budgeted	Total Budgeted
20	2101	Three Hmong Language Instructors @ 175 instructional days + 10 PD x 8 hr./days. Last year \$106,329. Thus a 28.79% increase	128,434.40		128,434.40
21	2101	Three Movement Teachers for Sports, Dance & Taekwondo @ 175 instructional days + 5 PD days x 8 hr./days.	123,724.80		123,724.80
22	2101	Teacher Leadership Collective stipends to teacher to study and improve HLD Program. 1 teacher x 11 Fridays x 6 hrs/day x approximately \$40/hr = \$2,400. Total Cost of Leadership =	2,640.00		2,640.00
23	2102	Stipend Movement/Enrichment teachers for training or meetings @ \$10/hr 10 days x 3 teachers x \$10/hr = \$300	300.00		300.00
24	2102	Stipend HLD teachers for training or meetings @ \$10/hr 10 days x 3 teachers x \$10/hr = \$300	300.00		300.00
25	2120	6 Instructional Assistants x 7 hr/days x 175 days/year Monday through Thursday push in tutoring program with aides	114,366.00		114,366.00
26	2120	Instructional Assistants Year End Attendance Stipends 6 staff x 24 hrs. x \$14/hr. = \$2,016	2,016.00		2,016.00
27	2120	<del>3 Classroom Aides to support kinder (1st mo. of school) \$12.00/hr. x 3 aids x 3 hr/day x 16 days. Continued in Sept one hour a day 3 days a week @ \$12/hr. Originally \$1,440 budgeted</del>	1,728.00		1,728.00
28	2223	Additional Custodial Help for Interession Cleaning, 1 person @ 19 - 8/hr days @ \$12.00 = \$1,824	1,824.00		1,824.00
29	2224	1- License Vocational Nurse in lieu of school nurse /1000 series.		44,000.00	44,000.00
30	2224	1-Nurse substitute 80 hrs. x \$15/hr. - or Attendance Stipend		1,200.00	1,200.00
31	2300	Chief Business Officer aka Back Office Manager. \$70,339.63 in 2015-16. 6.2% increase	75,000.00		75,000.00
32	2402	2- Substitute clerks to administer CEDLT. \$13.00/hr x 5 hrs/day x 40 days for 178 EL scholar. Originally budgeted a sub teachers to do work (2 x 20 days x \$165)	5,200.00		5,200.00
33	2403	2403 Two Front Office Clerks. \$55,118.27 in 2015-16. \$20,395.73 increase or 37%	60,261.60		60,261.60
34	2403	Long Term Sub for Front Office Clerk (Maternity Leave) \$13.50/hr. x 40/wk x 17/wks = \$9,180	9,180.00		9,180.00
35	2403	Front Office clerk subs (Additional support with inventory and data entry in back office + coverage for front office) \$12.5/hr. x 8 hrs x 40	4,000.00		4,000.00
36	2403	Office Clerk Sub Needs or Year End Attendance Stipend 2 x 80hrs.x 15/hr. = \$2,400	2,400.00		2,400.00
37	2404	Administrative Assistant to BOM and Supt. \$27,186.20 in 2015-16. 6.5% increase.	34,805.12		34,805.12
38	2404	Admin Assistant Sub Needs or Year End Attendance Stipend 80hrs. X 15/hr. = \$1,200	1,200.00		1,200.00
39	2800	One part-time four-hour/day ATT program manager to assist principal with oversight of ATT program & substitute	\$ 12,547.00		12,547.00
40	2800	2 ATT Staff to provide children care - e.g., for Cultural Competency Parent Workshops (\$12x 2 x 2.5 hrs x16 sessions = \$480.00)	960.00		960.00
41	2801	Nineteen part-time Achievement Through Technology (ATT) staff & substitutes. \$95,252 In 2015-16. Increase of \$89,456 or 94% which includes program manager in next line.	170,748.00		170,748.00



# DRAFT#1

	M	N	O	P	Q
42	2803	Stipend for ATT staff for training or meetings @ \$10/hr 10 days x 18 staff x \$10/hr = \$1,800	1,800.00		1,800.00
43	2901	Four Yard Supervisors before school & lunch time & transition time. \$47,178.04 in 2015-16 for 4 yard duties & ATT coverage & substitute yard duty & additional yard duties. Decrease by \$13,720.04.	32,891.75		32,891.75
44	2902	Stipend for Yard Duty for training or meetings @ \$10/hr 14 days x 4 staff x \$10/hr.	560.00		560.00
45	2103/2105	Movement Sub Needs or Year End Attendance Stipend 3 teachers x 80 hrs x \$15/hr = \$3,600	3,600.00		3,600.00
46	2103/2105	HLD Subs Needed or Year End Attendance Stipend 3 teachers x 80 hrs x \$15/hr = \$3,600	3,600.00		3,600.00
47	2221/2222	Plant Manager & Custodian.+ Attendance Stipends \$67,465.22 in 2015- 16. 6.5% increase	73,667.52		73,667.52
48	2221/2222	Custodial Sub Needs or Year End Attendance Stipend 80 hrs. x 2 x \$15 = \$2,400	2,400.00		2,400.00
49	Total 2000 Series		870,154.19	45,200.00	915,354.19
50	915,354.19				-
51					-

# DRAFT#1

	M	N	O	P	Q
52	<b>3000 Benefits 2016-17</b>		Unrestricted	Restricted	Total
53	3101	STRS 12.58% for UCSC's contribution for certificated staff	192,580.65	-	192,580.65
54	3301	Medicare 1.45% for certificated staff	22,197.29	-	22,197.29
55	3302	Social Security 6.2% for non-certificated staff	148.80	-	148.80
56	3304	Medicare 1.45% for non-certificated staff	-	-	-
57	3401	Total estimated health benefits for full coverage: medical, dental, vision. Annual Cap \$7,500/full-time employee x 36 full-time employees = 270,000 unrestricted + 7,500 restricted = 277,500 total. Balance shown here	270,000.00	7,500.00	277,500.00
58	3401	Adjustment to health benefits reflects employee contribution/share for plans outside of the Base Plan.	-		-
59	3401	Western Health Advantage		-	-
60	3401	CoPower vision		-	-
61	3401	Met Life dental		-	-
62	3401	Kaiser			
63	3504	School Employees Fund (SEF) 0.05% of total salary + \$2,500 for Local Area Charge. Paid quarterly. Paid by ER	3,723.10		3,723.10
64	3600	Workers Compe Republic Indemnity Co. Chapman is the broker.	33,374.71		33,374.71
65	Total 3000 Series		522,024.56	7,500.00	529,524.56
66	529,524.56		-		

# DRAFT#1

	M	N	O	P	Q
1	<b>4000 Supplies 2016-17</b>		Unrestricted	Restricted	Total
2	4100	Purchase grade level appropriate materials and resources to support instruction. All core general education classrooms will be provided with instructional materials to support core instruction. Was \$61,011 last year	43,505.80	16,769.00	60,274.80
3	4200	Friday Extended Learning Opportunities STEM program Kits purchased through stemfinity.com.	21,800.00		21,800.00
4	4200	Purchase copies of 7 Habits of Highly Effective People. Admin to provide training to staff (one habit a month)	324.00		324.00
5	4321	HLD Provide curriculum and instructional support to the HLD program.	5,000.00		5,000.00
6	4323	Movement. Allocate budget to support specialized subjects (Dance, Tae Kwon Do, Music, PE) with curriculum and instruction. Budget is determined by the subject.	5,000.00		5,000.00
7	4330	Office supplies for Front Office @ \$12/scholar x 420.	5,000.00		5,000.00
8	4330	Provide monthly awards assemblies to recognize scholar achievement and success. This will also be an opportunity to recognize attendance and award scholars who are consistent in coming to school on time.	3,000.00		3,000.00
9	4330	School Functions and Events Materials, \$500x4 (Black History Month, Hmong Culture Day, Chinese New Year, National Hispanic Day)	2,000.00		2,000.00
10	4340	Office supplies Back Office. Originally part of front office above. \$12/scholar x 420	5,000.00		5,000.00
11	4350	Schoolwide Open Supply Closet	40,000.00		40,000.00
12	4360	Medical and Health supplies. \$5/scholar x 420 scholars in K-6.	2,100.00		2,100.00
13	4370	Custodial supplies \$24.00/scholar Includes money for air filters which may need changing 3 to 4 times per year.	10,080.00		10,080.00
14	4390	Snacks for UCSC Board Meeting. Limit \$80/meeting	960.00		960.00
15	4390	Snacks for Academy Council Meeting. Limit \$80/meeting	880.00		880.00
16	4390	Snacks for staff PD. Limit \$80/meeting	800.00		800.00
17	4410	Future Technology Funds (210 @ 420 / 3 years)	42,000.00		42,000.00
18	4410	Instructional discretionary fund for replacement equipment, furniture, printers, etc.	8,000.00		8,000.00
19	4410	Purchase of Surface Pro Tablet for Principal to write up and provide electronic notes, feedback, and follow-up.	3,000.00		3,000.00
20	4700	Food for Parent Meetings (Cultural Competency). Limit \$60/meeting x 16 sessions = \$960.00	960.00		960.00
21	Total 4000 Series		199,409.80	16,769.00	216,178.80

# DRAFT#1

	M	N	O	P	Q
1	<b>5000 Services 2016-17 Expenses</b>		Unrestricted	Restricted	Total
2	<b>5200 travel and conferences:</b>				
3	5203	HET Summer Institute - YPSA.9 Participants x \$250 = \$2,250 HET will waive 3 registration fees so there will be a total participant of 12.	6,750.00		6,750.00
4	5203	<del>School Services or Camp workshops</del> A) 2016-17 School Finance & Mgmt. Conference \$215 x 2 = \$430 + parking @ \$20 = \$450 <del>B) LCFF Workshops</del>	1,765.00		1,765.00
5	5203	5203 Nurse conference/travel-Specific Detail	1,000.00		1,000.00
6	5200/5202	CCSA 24th Annual CA Charter School Conference - Sacramento Convention Center. March 20-23, 2017, Early Bird by August 12, 2016 is \$350. \$350 x 14, plus mileage & parking-\$40 per day for 2 cars (7 teachers-one from each grade level, 1 principal, 1 superintendent, 1 business office manager, 4 board members)	5,060.00		5,060.00
7	5202-1	Provide core teachers needing additional support as recommended by the Principal and based on classroom observation, opportunities to visit other successful classrooms within driving distance. Dr. Hakuta, of Stanford University will be contacted for a list of schools that are highly recognized for the 8 Step Lesson plan and delivery and ELD instruction	27,000.00		27,000.00
8	5202-2	Parking, tolls, and mileage at current IRS rate \$0.54 (Business). Mileage for staff travels to training and conferences, networking events, bank, post office, vendor sites and Business functions.	3,000.00		3,000.00
9	5202-3	Teacher Study Trip Pre-Visit Mileage Reimbursement (Must carpool) Using Google Maps mileage x \$0.54/per mile (8 potential new trips with	216.00		216.00
10	<b>5300 memberships:</b>				
11	5300	Membership dues CCSA for consultation services @ \$5/student x 420. last six months 2013 and first 6 months 2014.	2,400.00		2,400.00
12	5300	Membership dues CSDC for charter consultation services @ \$3/student	1,440.00		1,440.00
13	5300	EdJoin Membership	650.00		650.00
14	5300	Membership School Services of California	2,760.00		2,760.00
15	<b>5400 insurance:</b>				
16	5400	Alliance Member Services (AMS) serving Nonprofits' Insurance Alliance of California (NIAC). Liability Insurance plus liability for board member and officers; general liability, auto liability, improper sexual conduct, social services, professional; property.	14,000.00		14,000.00
17	5400	Arthur J Gallagher Accident Insurance and directors & officers insurance	6,000.00		6,000.00
18	<b>5500 housekeeping and operations. Pay 89% of the bill due to sharing facility with district programs:</b>				
19	5501	SCUSD utilities: <b>Water &amp; sewage</b> thru <b>City of Sac</b> . Third of month to the third of the next month	26,692.30		26,692.30
20	5502	SCUSD utilities: <b>waste removal Atlas</b> @ \$307.01/month	1,892.54		1,892.54
21	5503	CUSD utilities: natural gas <b>SPURR</b> .	2,628.65		2,628.65

# DRAFT#1

	M	N	O	P	Q
22	5504	SCUSD utilities: Electricity <b>SMUD</b> . Estimated @ \$120/enrollment based on past two years of bills. Fifteen to fifteenth of the month=billing cycle	48,472.98		48,472.98
23	<b>5600 rentals:</b>				
24	5610	Annual Riso Service Agreement	450.00		450.00
25	5616	Renew Moby Max, BrainPop, or other web-based programs or applications to support curriculum, instruction, and learning. \$699 last year.	10,000.00		10,000.00
26	5620	Copier rental from US Bank for <b>Ray Morgan Co.</b> paying for future month. Toner is charged to schoolwide supplies. Pay US Bank Equipment finance	6,900.00		6,900.00
27	5630	Capital Improvements (e.g., replace key lock, make additional keys + add blinds to classrooms)	5,000.00		5,000.00
28	5640	SCUSD services: Rent or Pro Rata Share. 43,767 sq. ft. @\$1.82 based on 2016-17 LOI from District.	79,655.94		79,655.94
29	<b>5800 professional contracts:</b>				
30	5630	Install LCD and other equipment in remaining classrooms. New this year. 16 Rooms remaining @ \$1,200 each = \$19,200	19,200.00		19,200.00
31	5802	Payroll Services Paychex for EIB + Time Clock Platform	16,200.00		16,200.00
32	5805	Fiscal auditor about \$17,600. Main audit after June 30. study visit in spring with progress billing of about \$3,000. Final bill in Sept or Oct. for prior year. Tax preparation \$3,000 in Dec/Jan. Gilbert Associates	23,600.00		23,600.00
33	5807	Beneflex POP plan renewal fee. Annual	40.00		40.00
34	5808	Fingerprinting Cost for New Employees (Limit to 5)	320.00		320.00
35	5808	Bank wire transfer fees and other fees - e.g., return checks	100.00		100.00
36	5808	Annual Filing with Sec of State	20.00		20.00
37	5809	403(b) Retirement Plan Annual Plan Administrative Fee @ \$1,000 + annual custodial services @ \$300 plus \$500 for plan initiation through Morgan Stanley.	1,800.00		1,800.00
38	5810	Lawyer Jennifer McQuarrie (10%/10 net) and legal assistance for OCR Report and Response Preparation.	6,000.00		6,000.00
39	5811	Utonomy, Inc. = Michael Welty, CPA fees to help with taxes, closing books and checking procedures @ \$180/hr. x 30 hrs = \$5,400. Plus Bookkeeping support @ \$60/h. 40 hrs. total = \$2,400	7,800.00		7,800.00
40	5812	K12 Health school nurse services. Same amount as last year	12,000.00		12,000.00
41	5813	Late Penalty Fees	50.00		50.00
42	5840	BTSA fee to SCOE for 8 new teachers (Palermi, Toscano, 3rd Vacant, Warrick, Xiong, P., Thao, K. and 2 Vacant 6th grade)	14,400.00		14,400.00
43	5898	Technical Support for infrastructure support and maintenance. \$72/enrollment x 420 = \$30,240. Optimal Teks mainly?	30,240.00		30,240.00
44	5898	SCUSD Services Assessment Research and Evaluation (ARE) @15.15/enrollment x 480 based on 2016-17 LOI from District	7,272.00		7,272.00

# DRAFT#1

	M	N	O	P	Q
45	5898	SCUSD Services Infinite Campus @12.51/enrollment x 480. Plus Outlook @ \$0.56 x 480 based on 2016-17 LOI from District.	6,273.60		6,273.60
46	5898	Golden State Employer Services HR Services (\$125/hr. x 20hrs.) Teacher Retention, Exit Interviews and HR Improvements	5,000.00		5,000.00
47	5898	SCUSD Security inclues patrol of facility only for \$2,607.13 plus Security monitoring-AstroSonics for \$68.33 per panel	2,675.46		2,675.46
48	5899	1102-Substitutes contracted from SCUSD SubFinder (Staff Attendance Bonus)	37,200.00		37,200.00
49	5899	Cotract Counseling Services through organziation such as Asian Resources	30,000.00		30,000.00
50	5899	Middle School Consultant - Drafting the Petition	16,500.00		16,500.00
51	5899	Teach for America fee for one Corp member: 3 Candidates \$5,000 per TFA teacher.	15,000.00		15,000.00
52	5899	BTSA Support Provider Cost @ \$1,800 per probationary teacher x 8 teachers. 8 x 1800 = \$14,400. Support Providers to be determined. If using current teachers amount will be allocated to 1106 if using independent contractors amount will be allocated from 5899.	14,400.00		14,400.00
53	5899	5899 NWEA Web Based MAP for Primary & MAP Math, Reading & Language Proration. \$2.00 less than last year.	5,478.00		5,478.00
54	5899	Provide 4-Day Training on Reading Wonders Program	2,136.00	27,864.00	30,000.00
55	5899	Secure CPR & First Aid Training for Staff (Admin, Office, Nurse, Yard, 1 teacher/grade leve includes Enrichment)	2,000.00		2,000.00
56	5899	Dance Consultant Quality Reviewer	1,500.00		1,500.00
57	5899	Budget \$25,000 for ELD Training , sources to be determined.		25,000.00	25,000.00
58	5899	Consultant for diversity training. Sacramento Independent Learning Center SILC Darryl White. Last year \$16,500. \$6,500 less.		10,000.00	10,000.00
59	5899	Provide PD on Multiple Intelligences with Thomas Armstrong Day 1: August 19, 2016 @ \$2,500 Day 2: October 19, 2016 @ \$2,500 Day 3: December 2, 2016 @ \$2,500 Day 4: January 19, 2017 @ \$500		8,000.00	8,000.00
60	<b>5900 communications:</b>				
61	5801	Print posters and banners to display around school sharing school vision, mission, goals, etc. New item.	500.00		500.00
62	5898	Website Maintenance & Monitoring \$30/enrollment 20x420 = 8,400. Usually Cha Vang does the work	8,400.00		8,400.00
63	5900	Communication. Go Daddy domain or other domain for hosting on wix www.ypsacharter.org and Siteground www.urbanpsc.org paid by credit card	600.00		600.00
64	5900	Communication. Survey monkey \$217. Also posting fee on Craig's list for job openings	217.00		217.00
65	5901	Windstream for internet and phone service. PAETEC	43,000.00		43,000.00
66	5901.1	E-Rate Discount	(25,500.00)		(25,500.00)
67	5902	Postage 2,000 x 46¢. Plus Sept \$128 for PO Box 18929. End PO Box and have mail sent to school?	1,000.00		1,000.00

# DRAFT#1

	M	N	O	P	Q
68	5820 study trips:				
69	Kinder Study Trips. Original budget \$3,364.				
70	5820.1	Trip #1 Safetyville on 9/24		200.00	200.00
71	5820.2	Trip #1 Safetyville bus needed. Noted 8/25		455.00	455.00
72	5820.1	Trip #2 Fog Willow (Pumpkins)		434.00	434.00
73	5820.2	Trip #2 Fog Willow Bus		560.00	560.00
74	5820.1	Trip#3 CA State Farm Tour - Cal Expo		600.00	600.00
75	5820.2	Trip#3 CA State Farm Tour - Cal Expo Bus		600.00	600.00
76	5820.1	Trip #4 Nugget Market		-	-
77	5820.2	Trip #4 Nugget Market - bus needed?		360.00	360.00
78	5820.1	Trip #5 Robbie Walters Library no admission charge		-	-
79	5820.2	Trip #5 bus needed?		360.00	360.00
80	5820.1	Trip#6 Being Here Meteorologist Guest Speakers		100.00	100.00
81	5820.1	Trip #6 Parkway Oaks Park next to school. No admission. No bus needed.		-	-
82	\$ 3,669.00		<- Estimated Actual Cost for Kindergarten		
83	1st Grade Study Trips. Original budget \$4,775				
84	5820.1	Trip #1 Stockton Children's Museum admission \$6/person on 1/20/16		480.00	480.00
85	5820.2	Trip #1 Bus to Stockton Children's Museum		1,000.00	1,000.00
86	5820.1	Trip# 2 - Sacramento Railroad Museum			-
87	5820.2	Trip# 2 - Sacramento Railroad Museum Bus		625.00	625.00
88	5820.1	Trip# 3 - Light and Sound Waves Mad Science Being Here		300.00	300.00
89	5820.1	Trip# 4- Nature's Critter (Being Here)		195.00	195.00
90	5820.1	Trip #6 Fire Department comes to visit 9/15/15			-
91	\$ 2,600.00		<- Estimated Actual Cost for 1st grade		
92	2nd Grade Study Trips. Original budget \$7,761.64				
93	5820.1	Trip #1 McFarland Living History Museum admission 8/27/2015		350.00	350.00
94	5820.2	Trip #1 Bus to McFarland Museum in Galt. \$800 was budgeted. Saved 394.46 by going with SCUSD.		500.00	500.00
95	5820.2	Trip #3 Folsom Dam admission free. Bus only		800.00	800.00
96	5820.2	Trip #4 UC Davis Ag program. Bus only		900.00	900.00
97	5820.1	Trip #5 Sacramento Zoo. \$7.50/scholar. Adults \$11.50		1,000.00	1,000.00
98	5820.2	Trip #5 Bus to Sac Zoo		450.00	450.00
99	5820.1	Trip #6 Bishop Hamburger Farm		804.00	804.00
100	5820.2	Trip #6 bus to Bishop Hamburger Farm Wheatland		1,000.00	1,000.00
101	\$ 5,804.00		<- Estimated Actual Cost 2nd grade		
102	3rd Grade Study Trips. Original budget \$14,424				

# DRAFT#1

	M	N	O	P	Q
103	5820.2	Trip #1 3rd State Capitol 8/27/15 Bus Amador check #3161. Last year bus cost \$429 First Student		800.00	800.00
104	5820.1	Trip #2 Academy of Science in San Francisco admission		900.00	900.00
105	5820.2	Trip #2 Academy of Science bus to SF		1,300.00	1,300.00
106	5820.1	Trip #4 Robbie Waters Library no admission, no bus needed. 8/12/15			-
107	5820.2	Trip #5 CA State Indian Museum admission free. Just need bus. Washington USD bus		600.00	600.00
108	5820.2	Trip #6 Sacramento History Museum in Old Sac. Need bus only. Go same day as Indian Museum to save money?			-
109	5820.2	Trip #7 Jelly Belly Factory. Need bus only (SCUSD)		1,000.00	1,000.00
110	\$ 4,600.00		<- Estimated Actual Cost 3rd grade		
111	4th Grade Study Trips. Original budget \$26,491				-
112	5820.1	Trip #5 Monterey Bay Aquarium admission free for school groups		-	-
113	5820.2	Trip #5 Monterey Bay Aquarium bus. All West. Originally 3,079		3,400.00	3,400.00
114	5820.1	Trip #6 Coloma Outdoor Discovery School admission for 3-day program \$200, for 4-day program \$285. Teachers free. Additional chaperones \$75 for 3-day program and \$95 for 4-day program. Shown here 60 scholars and 9 adults other than the 3 teachers for the 3-day program.		5,400.00	5,400.00
115	5820.2	Trip #6 Coloma Outdoor Discovery School bus via EGUSD bus		2,133.00	2,133.00
116	5820.1	Trip #7 CA State Museum		522.00	522.00
117	5820.2	Trip #7 CA State Museum Bus		800.00	800.00
118	5820.1	New Trip - Davis Explore It - Energy Presentation (Being Here)		302.00	302.00
119	5820.1	New Trip - Sacramento Train Museum - Transcontinental Railroad Program		250.00	250.00
120	5820.2	New Trip - Sacramento Train Museum - Transcontinental Railroad Program Bus		600.00	600.00
121	5820.1	New Trip - History in the Classroom - Nisenan Sacramento Region Indians		250.00	250.00
122	\$ 13,657.00		<- Estimated Actual Cost 4th grade		
123	5th Grade Study Trips. Original budget \$18,501.25				-
124	5820.1	Trip #1 Exploratorium in San Francisco admission. Apply for free admission as a Title 1 school. Apply on line. Make reservation on line. First come, first serve basis.		-	-
125	5820.2	Trip #1 Exploratorium bus to SF. Universal Limo		2,520.00	2,520.00
126	5820.1	Trip #2 Sacramento Splash admission		140.00	140.00
127	5820.2	Trip #2 Sacramento Splash bus		1,000.00	1,000.00
128	5820.1	Trip #11 on site: Walk Through the American Revolution. Presented by California Weekly Reporter. \$295 Oct to Dec. \$320 Jan to June. \$265 fall pre-sale. Plus \$130 daily travel fee to Sacramento. Each presentation 2.5 hours long and limited to 36 scholars. 2 assemblies.		770.00	770.00
129	5820.1	Trip #12 Civil War Re-enachment Gibson Ranch in Spring 2016. Admission \$7.00. Show here 75 scholars and chaperones.		525.00	525.00
130	5820.2	Trip #12 Civil War Re-enachment bus to Gibson Ranch		900.00	900.00



# DRAFT#1

	M	N	O	P	Q
131	5820.1	Trip #14 On site: Great Water Mystery on 9/17 and Salmon Tour on site 9/17/2015		600.00	600.00
132		6,455.00	<- Estimated Actual Cost 5th grade		
133	6th Grade Study Trips. Original budget \$25042				-
134		Trip #1 Rosicrucian Museum San Jose Admission Oct 1 10:30 and 11:00 AM		900.00	900.00
135		Trip #1 Bus to Rosicrucian in San Jose. All West. Originally \$2,300 budgeted		2,500.00	2,500.00
136		Trip #3 Calif Weekly Explorer Walk Through Ancient Civilizations on site experience 10/15/15. No bus needed.		684.00	684.00
137		Trip #4 Ancient India and China. On site performance. No bus needed.		600.00	600.00
138		Trip #5 Sac State free admission. Just need bus		800.00	800.00
139		Trip #6 i-Fly in Roseville. Admission \$39.95/participant plus 3% city flight tax		2,592.00	2,592.00
140		Trip #6 i-Fly bus		2,000.00	2,000.00
141		Trip #7 Alliance Redwoods admission. May 11 to 13, 2015		11,100.00	11,100.00
142		Trip #7 Alliance Redwoods bus to 6250 Bohemian Hwy, Occidental, CA 95465		4,000.00	4,000.00
143		25,176.00	<- Estimated Actual Cost 6th grade		
144		Study Trip total. Was \$102,920 last year-->	-	61,961.00	61,961.00
145		-	-	61,961.00 <- check sum = 0	-
146		691,980.46	<- Total Current Year 5000 Series ->		
147			<- Total Current Year 5000 Series ->		
148			Unrestricted	Restricted	Total
149			559,155.46	132,825.00	691,980.46

# DRAFT#1

	M	N	O	P	Q
1	<b>7000 Other Outgo 2016-17</b>		Unrestricted	Restricted	Total
2	7010	SCUSD services: Oversight 1% of LCFF	43,700.28		43,700.28
3	7020	SCUSD services: Special Ed encroachment. 2016-17 LOI estimation: \$705/enrollment. Paid quarterly.	338,400.00		338,400.00
4	<b>Total</b>		382,100.28	-	382,100.28

# **PROFESSIONAL SERVICES CONTRACT**

## **CONTRACT BETWEEN THE URBAN CHARTER SCHOOLS COLLECTIVE AND HEATHER DECKARD**

This Professional Services Contract ("Contract") is entered into by and between the Urban Charter Schools Collective, a California non-profit public benefit corporation, hereinafter referred to as "Non-Profit", which operates Yav Pem Suab Academy, a charter school, 7555 South Land Park Drive, Sacramento, California 95831, hereinafter referred to as "Academy," and Heather Deckard, hereinafter referred to as "Consultant."

### **RECITALS**

**WHEREAS**, the Non-Profit wishes to hire a Consultant to provide a comprehensive quality review, inclusive of coaching, curriculum development and revision of the Academy's current Instructional Physical Education program, to ensure proper implementation of a sound and effective program ; and

**WHEREAS**, the Non-Profit does not have sufficient staff expertise available to provide such required services; and

**WHEREAS**, the Non-Profit has the authority to contract with persons for the furnishing to the Academy of special services if such persons are competent to perform the special services requested; and

**WHEREAS**, the Consultant is specially trained and possesses the necessary skills, experience, education and competency, and academic credentials to perform the required services.

**NOW, THEREFORE**, Non-Profit and Consultant agree as follows:

### **I TERM**

The term of this Contract shall commence on May 17, 2016 and shall end on June 30, 2016, unless extended by mutual agreement of the parties in writing.

## II RESPONSIBILITIES OF CONSULTANT

Consultant shall perform the following services to assist "Non-Profit" and "Academy":

- A. Assess and ensure that curricula continues to meet the educational needs of students and the objectives of the Academy.
  - Does the current curriculum have a formal set of intended learning outcomes that articulate the knowledge, skills, attitudes, and values it proposes to introduce or reinforce and that every student should have achieved upon completion?
  - Does each course have a set of clearly stated intended outcomes derived from the intended outcomes of the curriculum?
- B. Monitor program for quality.
  - Is there a close alignment between the intended outcomes of each course and the ways in which students are assessed in the course? Are a variety of assessment techniques being used?
  - Specifically, how have faculty members used information generated by assessment to improve the amount of learning produced?
- C. Review the education process.
  - Do students understand the purpose, structure, and processes of the curriculum, their responsibilities for learning, and how their progress will be assessed? Is each student helped to understand these things at the beginning of the curriculum and throughout every course?
  - Are the educational processes employed to help students learn in each course or activity fully consistent with research on learning and student development and thus appropriate for reaching both the course's or activities specified outcomes and those of the curriculum?
- D. Training and Coaching of P.E. Staff
  - Classroom observation (as needed) with individualized written constructive feedback
  - Tandem teaching/coaching and
  - Modeling
  - Improve the quality and consistency of instructional delivery
- E. Consultant and Non-Profit shall meet regularly to provide progress updates of the evaluation of the Program.

- F. Consultant shall ensure that all activities pursuant to this Contract is in accordance with all applicable federal, state and local laws, rules and regulations.

### **III RESPONSIBILITIES OF NON-PROFIT**

Non-Profit shall perform the following services:

A. To the extent reasonable, subject to privacy and confidentiality grounds, and upon request by Consultant, Non-Profit shall make known and available to Consultant all policies and procedures applicable to this contract.

B. Non-Profit shall ensure that all activities pursuant to this Contract is in accordance with all applicable federal, state and local laws, rules and regulations.

### **IV COMPENSATION**

A. In consideration of Consultant's performance of the services provided under this Contract, Non-Profit shall compensate Consultant at an hourly rate of fifty dollars (\$50.00) per hour on an "as needed" basis.

B. Consultant shall submit to Non-Profit any documentations necessary to substantiate the full and satisfactory performance of the services for which payment or reimbursement is requested. The Non-Profit administrator who will verify that services have been performed and approve payment is Lee Yang, Superintendent of Urban Charter Schools Collective, or his authorized designee.

D. Approved payments shall be made within thirty (30) days following receipt by Non-Profit of invoicing from Consultant.

E. Non-Profit shall issue an Internal Revenue Service (IRS) 1099-Misc Form to Consultant at the end of the calendar year and report this nonemployee compensation to the IRS and any other applicable taxing authority.

### **V AMENDMENT**

This Contract may be amended only with the mutual and written consent of the parties.

## **VI TERMINATION**

A. This Contract may be terminated upon thirty (30) days written notice by either party to this Contract. Such termination shall not be deemed to be a breach of this Contract, nor shall it be deemed to be a tortious conduct. Non-Profit agrees to pay for completed work and services rendered prior to the termination of the contract.

B. In the event of unanticipated circumstances, such as, funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this contract, causing the performance of this contract to be impossible, impracticable, or improbable, Non-Profit may, with ten (10) days written notice, terminate the contract.

## **VII INDEPENDENT CONTRACTOR**

Consultant is, for all intents and purposes under this Contract, an independent contractor. No officer, agent or employee of Consultant or Non-Profit shall be deemed an officer, agent or employee of the other party.

## **VIII ASSIGNMENT**

Neither Consultant nor Non-Profit may assign, subcontract, or transfer any interests in this Contract without the prior written consent of the other party.

## **IX INDEMNIFICATION**

A. Consultant agrees to defend, indemnify, and hold harmless Non-Profit, its officers, agents and employees against any and all losses, injuries, claims, actions, causes of action, judgments or liens arising from, or alleged to have arisen from, any negligent or intentional acts or omissions on Consultant's part, or from any breach of this Contract which is caused or occasioned by the acts or omission of Consultant.

B. Non-Profit agrees to defend, indemnify, and hold harmless Consultant, against any and all losses, injuries, claims, actions, causes of action, judgments or liens arising from, the negligent or intentional acts or omissions of Non-Profit, its officers, agents, or employees while in the performance of services by Consultant under the terms of this Contract.

## **X OWNERSHIP**

A. All manuals, books, materials, systems, and other information produced by Consultant under this Contract shall be the sole and exclusive property of Non-Profit. No such materials produced, either in whole or in part, shall be placed to personal use or gain, copyrighted and/or patented by Consultant without the express written consent of Non-Profit.

B. Non-Profit shall have unrestricted authority to publish, disclose, distribute and otherwise use, copyright or patent any such materials produced by Consultant provided that Consultant is credited by placing her name and title in a conspicuous manner.

C. Consultant may retain and use copies for personal reference and as documentation of experience and capabilities.

## **XI NOTICES**

Any notice permitted or required under this Contract shall be in writing and signed by the party giving or serving the same, and shall be served either by personal delivery or mail to the following persons and at the following addresses:

Consultant:  
Heather Deckard

Non-Profit:  
Lee Yang, Superintendent  
Urban Charter Schools Collective  
7555 South Land Park Drive  
Sacramento, CA 95831  
(916) 433-5057

## **XIII ENTIRE AGREEMENT**

This contract constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings, and/or agreements, be it verbal or in writing, relating to the subject matter hereof.

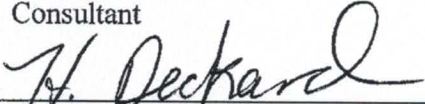
## **XIV SEVERABILITY**

Should any part of this Contract be rendered or declared invalid by a court of competent jurisdiction in California, such invalidation does not make null or void the remaining portions or provisions, and they shall be in binding full force and effect. If any part of the contract is deemed invalid, the parties may cure the invalid provision by renegotiating said provision after reasonable notice is provided.

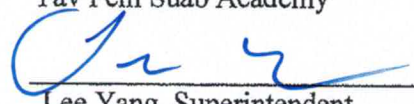
**XV  
ARBITRATION CLAUSE**

All claims and disputes arising under or related to this contract shall be resolved through binding arbitration in the State of California or a location/jurisdiction mutually agreed by the parties.

This Contract is signed below by the duly authorized representatives of the parties.

Heather Deckard  
Consultant  
By:   
Heather Deckard, Consultant

Date: 5/17/16

Urban Charter Schools Collective  
Yay Pem Suab Academy  
By:   
Lee Yang, Superintendent

Date: 5/18/16