



URBAN CHARTER SCHOOLS COLLECTIVE
FEBRUARY 4, 2019
REGULAR BOARD MEETING AGENDA
This meeting is being video recorded.

BOARD MEMBERS

Miles E. Myles, President (Term Expires June 2020)
Vacant, Vice President (No expiration)
Yong Lor, Board Secretary (Term Expires June 2021)
Dennis Mah, Board Treasurer (Term Expires June 2021)
Guy Ollison, Board Member (Term Expires June 2021)
Bao Xiong, Board Member (Term Expires June 2021)
Vacant, SCUSD Representative (No expiration)

6:00 PM Convene
7:30 PM Closed Session
8:15 PM Reconvene Open Session
9:00 PM Adjourn

LISBON ELEMENTARY SCHOOL, LIBRARY
7555 S. Land Park Drive, Sacramento, CA 95831

* Supporting materials will be distributed at the meeting.

1. **CALL TO ORDER** 6:00 PM
2. **BOARD ROLL CALL** 6:01 PM
3. **ADJUST AND APPROVE AGENDA AS NEEDED** 6:03 PM
4. **PUBLIC COMMENT**– Limit Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda 6:05 PM
5. **CONSENT AGENDA** 6:10 PM
 - 5.1. Regular Board Meeting Minutes for January 14, 2019
 - 5.2. Special Board Meeting Minutes for January 23, 2019
6. **DISCUSSION ITEM** – Joint Meeting with Yav Pem Suab Academy’s Academy Council to Review Governance Structure of the School and Area of Responsibilities 6:15 PM
7. **CONFERENCE TO ACTION ITEM** – Approve UCSC Board Strategic Plan 6:45 PM
8. **CONFERENCE TO ACTION ITEM** – Approve Low-Performing Students Block Grant Plan Describing how LPSBG funds of \$39,520 will be used to increase or improve evidence-based services for qualified pupils 6:50 PM*
9. **CONFERENCE TO ACTION ITEM** – 2018-19 Midyear Budget Update 7:00 PM*
10. **ACTION ITEM** – Approve 2019-20 Budget Development Calendar 7:15 PM*
11. **ACTION ITEM** – Approve ConApp Part 2 Due to CDE on February 28, 2019 7:20 PM*
12. **ACTION ITEM** – Acceptance of Donation(s) 7:25 PM
 - 12.1 Yuan Ji Dance, \$300.00 (Unrestricted)
13. **INFORMATIONAL ITEM** – Monthly Administrative Reports 7:30 PM
 - 13.1. Principal’s Report Instruction & Learning
 - 13.1.1. Staff, Scholars, and Parent Survey – Solutions
 - 13.1.2. Enrollment, Attendance & Scholar Achievement Data
 - 13.1.3. Curriculum & Instruction/ Instructional and Delivery Plan
 - 13.1.3.1. HET Update/Progress
 - 13.1.3.2. Identify Long-Term EL Scholars and Support Plan
 - 13.1.3.3. Staff Professional Development Retreat Planning
 - 13.1.4. CA Dashboard Updates

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)]

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge or school library

- Regular board meetings for 2018 – 2019 have been scheduled for Aug. 13, Sept. 10, Oct. 8, Nov. 19, Dec. 10, Jan. 14, Feb. 4, Mar. 11, Apr. 8, May 13, June 10, June 24 (4th Monday.)

13.2.Superintendent's Report

13.2.1. Donation Wall Recognition

13.3.Chief Financial Officer's Summary of Finance & Operation

13.3.1. Financials through Previous Month

CLOSED SESSION 8:30 PM

C-1. Personnel (hiring, dismissal, release, reassignment, compensation, evaluation, etc.) (Cal. Gov't. Code § 54957.1 (a)(5))

Closed session intended for:

- 1) considering appointment, employment, evaluation of performance, discipline or dismissal of an employee (employee may request hearing of discipline or complaint be done in opens session);*
- 2) meeting with law enforcement or security personnel concerning the security of public buildings and services;*
- 3) receiving advice from legal counsel concerning existing litigation, initiating litigation, or situations involving significant expose to litigation;*
- 4) considering labor negotiations, although final decisions concerning salaries must be made in public;*
- 5) considering price and term in connection to purchase, sale, exchange or lease of realproperty.*

Definition: Significant exposure to litigation is created when: 1) existing facts and circumstances are not known to plaintiffs, 2) a claim is received threatening litigation, 3) a person at a public meeting threatens litigation, 4) a person outside a public meeting threatens litigation and an agency official having knowledge of the threat makes a record of the statement prior to the meeting. Brown Act 54956.9(b) (3)

14. REPORT OUT CLOSED SESSION 8:45 PM

15. ACTION ITEM – Adopt 2018-19 Salary Recommendations for the Principal 8:50 PM*

16. NEW BUSINESS 8:52 PM

17. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD MEETING 8:55 PM

18. ADJOURN 9:00 PM

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge or school library

- Regular board meetings for 2018 – 2019 have been scheduled for Aug. 13, Sept. 10, Oct. 8, Nov. 19, Dec. 10, Jan.14, Feb. 4, Mar. 11, Apr 8, May 13, June 10, June 24 (4th Monday,)

CALENDAR OF REGULAR BOARD MEETINGS

APPROVED AND ADOPTED ON APRIL 9, 2018

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted below for November and June. All meetings start at 6:00 PM and are conducted in the Lisbon Staff Lounge located at 7555 South Land Park Drive in Sacramento, CA 95831.

Each regular meeting will have the following two agenda items:

- 1) Principal's Report on Instruction & Learning which includes: ELAC update, Academy Council update, enrollment & attendance update, and suspension & referral update.
- 2) Chief Financial Officer's summary of Finance & Operation which includes: profit & loss statement for through the end of the prior month and cash flow update.

AUGUST 13, 2018	SEPTEMBER 10, 2018	OCTOBER 8, 2018	NOVEMBER 19, 2018
<ul style="list-style-type: none"> Review actual enrollment and attendance and compare to projected Review work of board nominating committee Preparing for annual board self-evaluation Appoint nominating committee for vacant board position(s) Update Board priorities 	<ul style="list-style-type: none"> Annual Board organizational meeting Annual Board self-evaluation Review annual program audit before submission to SCUSD by the principal Approve prior year unaudited actuals – due to SCOE 9/15 Set goals for next 12 months Discuss Academy Council and Board relationship; See governance section of charter Update Board priorities 	<ul style="list-style-type: none"> Update Board priorities Staff evaluation process 	<ul style="list-style-type: none"> Update Board priorities Receive & review prior year fiscal audit conducted by Gilbert Associates –due to district, county, CDE, and state controller by 12/15
DECEMBER 10, 2018	JANUARY 14, 2019	FEBRUARY 4, 2019	MARCH 11, 2019
<ul style="list-style-type: none"> Approve 1st Interim Financial Report for July 1-Oct. 31' due to SCUSD and SCOE by Dec. 15 Introduce mid-year budget revisions to 2018-19 budget for approval at January meeting Update Board priorities 	<ul style="list-style-type: none"> Reviewing the Hmong Language Development Program Review P-1 Attendance report submitted to CDE to compare project & actual attendance. P-1 ended on Dec. 31 Approve mid-year budget revisions to 2018-19 budget Review random drawing (lottery procedure) when applicants outnumber available seats Plan for board member and academy council training 	<ul style="list-style-type: none"> Approve Budget Development Calendar for creating next year's budget Review enrollment and staffing projections in preparation for next year's staffing. Review preliminary budget for next fiscal year based on governor's proposal Approve ConApp Part 2. Due to CDE on Feb 24 Discuss staff release procedures Update Board priorities 	<ul style="list-style-type: none"> Approve 2nd Interim Financial Report for July 1 - Jan. 31st and due to SCUSD and SCOE by Mar. 15 Review parent involvement policy Approve instructional calendar for the next school year Review admin, teacher, and other staff compensation Update Board priorities Review 2019-2020 UCSC Board Meeting Calendar
APRIL 8, 2019	MAY 13, 2019	JUNE 10, 2019	JUNE 24, 2019
<ul style="list-style-type: none"> Board reviews and gives feedback to Academy Council on their budget recommendations for next year Approve 2nd budget revisions to 2018-19 budget Update one-year study and application process to join new SELPA Salary Schedule Review Update Board priorities Approval of 2019-2020 UCSC Board Meeting Calendar Review and Conference on proposed 19-20 budget draft 4 and LCAP from Academy Council 	<ul style="list-style-type: none"> If released, review governor's May revisions to next year's proposed budget. Might not be released until the 15th Review P-2 Attendance report submitted to CDE to compare project and actual attendance. P-1 ended on April 15th Approve new hires Approve list of employees with reasonable assurance of returning next year Update Board priorities 	<ul style="list-style-type: none"> Public hearing on the updated-LCAP and 2019-20 budget. Update Board priorities 	<ul style="list-style-type: none"> Approve next year's budget and submit to SCUSD and SCOE by July 1st Annual review and affirmation of Title I Parent Involvement Policy ConApp Part 1 due June 30 for Title I, II, & III funding Review all staff evaluations Approve new hires Approve updated-LCAP and 2019-2020 Budget Update Board priorities

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge or school library

- Regular board meetings for 2018 – 2019 have been scheduled for Aug. 13, Sept. 10, Oct. 8, Nov. 19, Dec. 10, Jan.14, Feb. 4, Mar. 11, Apr 8, May 13, June 10, June 24 (4th Monday,)