



URBAN CHARTER SCHOOLS COLLECTIVE (UCSC)

BOARD MEETING AGENDA

NOVEMBER 13, 2017

REGULAR BOARD MEETING AGENDA

THIS MEETING IS BEING VIDEO RECORDED.

BOARD MEMBERS

Miles E. Myles, President (Term Expires June 2019)
Dr. Lance Fang, Vice President (Term Expires June 2018)
Vacant, Board Treasurer (Term Expires June 2017)
Yong Lor, Board Secretary (Term Expires June 2019)
Vacant, Board Member (Term Expires June 2017)
Vacant, Board Member (Term Expires June 2018)
Vacant, SCUSD Representative (No expiration)

6:00 PM Convene
7:10 PM Closed Session
8:10 PM Reconvene Open Session
7:00 PM Adjourn

LISBON ELEMENTARY STAFF ROOM

7555 S. Land Park Drive, Sacramento, CA 95831

* SUPPORTING MATERIALS WILL BE DISTRIBUTED AT THE MEETING.

- 1. CALL TO ORDER** 6:00 PM
- 2. BOARD ROLL CALL** 6:01 PM
- 3. ADJUST AGENDA ITEMS AS NEEDED** 6:03 PM
- 4. PUBLIC COMMENT – Limit Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda** 6:05 PM
- 5. INFORMATIONAL ITEM – Formal Introduction of New Board Member, Mr. Guy Ollison** 6:10 PM*
- 6. CONFERENCE TO ACTION ITEM – Resignation of Board Vice President, Dr. Lance K. Fang** 6:15 PM*
- 7. INFORMATIONAL ITEM – Board Middle School Workshop/Strategic Updates** 6:20 PM*
 - 7.1 Middle School Updates and Next Steps

CLOSED SESSION: 7:20 PM

- C-1. Personnel (hiring, dismissal, release, reassignment, compensation, evaluation, etc.)
- C-2. Litigation (OCR, Concerns, Complaints, Lawsuits, etc.)
- C-3. Discuss Resignation, Election of Officer(s) and Appointment of New Board Member(s)

Closed session minutes from previous month's meeting will be distributed during closed session.

Closed session intended for:

- 1) considering appointment, employment, evaluation of performance, discipline or dismissal of an employee (employee may request hearing of discipline or complaint be done in opens session);
- 2) meeting with law enforcement or security personnel concerning the security of public buildings and services;
- 3) receiving advice from legal counsel concerning existing litigation, initiating litigation, or situations involving significant exposure to litigation;
- 4) considering labor negotiations, *although final decisions concerning salaries must be made in public*;
- 5) considering price and term in connection to purchase, sale, exchange or lease of real property.

Definition: Significant exposure to litigation is created when: 1) existing facts and circumstances are not known to plaintiffs, 2) a claim is received threatening litigation, 3) a person at a public meeting threatens litigation, 4) a person outside a public meeting threatens litigation and an agency official having knowledge of the threat makes a record of the statement prior to the meeting. Brown Act 54956.9(b) (3)

8. REPORT OUT OF CLOSED SESSION 7:45 PM

9. CONSENT AGENDA 7:50 PM

- 9.1 Approval of Regular Board Meeting Minutes on October 9, 2017
- 9.2 Approval of Special Board Meeting Minutes on October 30, 2017

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2017 – 2018 have been scheduled for Aug. 14, Sept. 11, Oct. 9, Nov. 13, Dec. 11, Jan. 8, Feb. 5, Mar. 12, Apr 9, May 14, June 11, June 25 (4th Monday)

10. ACTION ITEM – Approval of 2018 – 2019 Budget Calendar 7:55 PM*

11. INFORMATIONAL ITEM – Monthly Administrative Reports

- 11.1 Principal's Report on Instruction & Learning 8:15 PM*
 - 11.1.1 Enrollment, Attendance & Student Disciplinary Actions
 - 11.1.2 Core Curriculum & Instruction/ Instructional and Delivery Plan
 - 11.1.3 Additional 3 Full Time Instructional Aide Positions
 - 11.1.4 403(b) Retirement Plan
- 11.2 Chief Financial Officer's Summary of Finance & Operation 8:30 PM*
 - 11.2.1 Financials through Previous Month; October
 - 11.2.2 Updates on Board Members' Emails
 - 11.2.3 Upcoming Projects Reports, Contracts & MOU

12. INFORMATIONAL ITEM – Superintendent's Report/Update 8:40 PM*

- 12.1 Monthly Summary Report

13. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD AGENDA 8:55 PM

14. ADJOURN 9:00 PM

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CALENDAR OF REGULAR BOARD MEETINGS

APPROVED AND ADOPTED ON APRIL 17, 2017

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted below for November and June. All meetings start at 6:00 PM and are conducted in the Lisbon Staff Lounge located at 7555 South Land Park Drive in Sacramento, CA 95831.

Each regular meeting will have the following two agenda items:

- 1) Principal's Report on Instruction & Learning which includes: ELAC update, Academy Council update, enrollment & attendance update, and suspension & referral update.
- 2) Chief Financial Officer's summary of Finance & Operation which includes: profit & loss statement for through the end of the prior month and cash flow update,

AUGUST 14, 2017	SEPTEMBER 11, 2017	OCTOBER 9, 2017	NOVEMBER 13, 2017
<ul style="list-style-type: none"> Review actual enrollment and attendance and compare to projected Review work of board nominating committee Preparing for annual board self-evaluation Appoint nominating committee for vacant board position(s) Update Board priorities Approval on Middle School Name and Review of Petition Approval on 2017-2018 Employee Handbook 	<ul style="list-style-type: none"> Annual Board organizational meeting Annual Board self-evaluation Review annual program audit before submission to SCUSD by the principal Approve prior year unaudited actuals – due to SCOE 9/15 Set goals for next 12 months Discuss Academy Council and Board relationship; See governance section of charter Update Board priorities Discussion on Staff Retention Compensation Committee Meetings 	<ul style="list-style-type: none"> Update Board priorities Staff evaluation process 	<ul style="list-style-type: none"> Update Board priorities Receive & review prior year fiscal audit conducted by Gilbert Associates –due to district, county, CDE, and state controller by 12/15
DECEMBER 11, 2017	JANUARY 8, 2018	FEBRUARY 5, 2018	MARCH 12, 2018
<ul style="list-style-type: none"> Approve 1st Interim Financial Report for July 1-Oct. 31st due to SCUSD and SCOE by Dec. 15 Introduce mid-year budget revisions to 2017-18 budget for approval at January meeting Update Board priorities 	<ul style="list-style-type: none"> Reviewing the Hmong Language Development Program Review P-1 Attendance report submitted to CDE to compare project & actual attendance. P-1 ended on Dec. 31 Approve mid-year budget revisions to 2017-18 budget Review random drawing (lottery procedure) when applicants outnumber available seats Plan for board member and academy council training Update Board priorities 	<ul style="list-style-type: none"> Approve Budget Development Calendar for creating next year's budget Review enrollment and staffing projections in preparation for next year's staffing. Review preliminary budget for next fiscal year based on governor's proposal Approve ConApp Part 2. Due to CDE on Feb 24 Discuss staff release procedures Update Board priorities 	<ul style="list-style-type: none"> Approve 2nd Interim Financial Report for July 1 - Jan. 31st and due to SCUSD and SCOE by Mar. 15 Review parent involvement policy Approve instructional calendar for the next school year Review admin, teacher, and other staff compensation Update Board priorities Review 2018-2019 UCSC Board Meeting Calendar
APRIL 9, 2018	MAY 14, 2018	JUNE 11, 2018	JUNE 25, 2018
<ul style="list-style-type: none"> Board reviews and gives feedback to Academy Council on their budget recommendations for next year Approve 2nd budget revisions to 2017-18 budget Update one-year study and application process to join new SELPA Salary schedule for 2018-19 Update Board priorities Approval of 2018-2019 UCSC Board Meeting Calendar Review 2018-2019 YPSA School Calendar 	<ul style="list-style-type: none"> If released, review governor's May revisions to next year's proposed budget. Might not be released until the 15th Review P-2 Attendance report submitted to CDE to compare project and actual attendance. P-1 ended on April 15th Approve new hires Approve list of employees with reasonable assurance of returning next year Update Board priorities Approval on 2018-2019 YPSA School Calendar 	<ul style="list-style-type: none"> Public hearing on the updated-LCAP and 2018-19 budget. Update Board priorities 	<ul style="list-style-type: none"> Approve next year's budget and submit to SCUSD and SCOE by July 1st Annual review and affirmation of Title I Parent Involvement Policy ConApp Part 1 due June 30 for Title I, II, & III funding Review all staff evaluations Approve new hires Approve updated-LCAP and 2018-19 Budget Update Board priorities

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URBAN CHARTER SCHOOLS COLLECTIVE (UCSC)
BOARD MEETING MINUTES
OCTOBER 9, 2017
REGULAR BOARD MEETING MINUTES

BOARD MEMBERS

Miles E. Myles, President (Term Expires June 2019)
Dr. Lance Fang, Vice President (Term Expires June 2018)
Vacant, Board Treasurer (Term Expires June 2017)
Yong Lor, Board Secretary (Term Expires June 2019)
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Vacant, Board Member (Term Expires June 2018)
Vacant, SCUUSD Representative (No expiration)

6:00 p.m. Convene
7:10 p.m. Closed Session
7:30 p.m. Reconvene Open Session
9:00 p.m. Adjourn

LISBON ELEMENTARY STAFF ROOM

7555 S. Land Park Drive, Sacramento, CA 95831

1. CALL TO ORDER

President Myles called the meeting to order at 6:00 PM.

2. BOARD ROLL CALL

Member(s) Present: President Miles E. Myles and Board Secretary Yong Lor

Member(s) Absent: Vice President Dr. Lance Fang

Quorum Present? Yes

Staff Present: Lee Yang, Superintendent; Megan Lao, Chief Financial Officer; Kao Yee Vue, Administrative Secretary; Vince Xiong, YPSA Principal.

Guest(s) Present: Chandra Roughton, Associate Middle School Project Manager; Dr. Dennis Mah, Lead Middle School Project Manager; Joanne Ahola, Political Engagement Manager from California Charter Schools Association (CCSA); Lonnie Dewitt, Parent and Academy Council Member; Bao Xiong, Parent and Academy Council Member, came in at 6:04 PM; Mary Yang, Parent, came in at 6:07 PM.

3. ADJUST AGENDA ITEMS AS NEEDED

No adjustment on the agenda needed to be made.

4. PUBLIC COMMENT – Limit Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda

Joanne Ahola, Political Engagement Manager, from the California Charter Schools Association shared with the Board the program offered to help educate and support charter families in the charter world. Ms. Ahola shared what kind of network are available of the charter to help engaged the community and the types of services that CCSA provide to charter schools. Ms. Ahola have provided a handout and a phone card hoping to partner with UCSC to help support the charter families.

5. INFORMATIONAL ITEM – Board Middle School Workshop/Strategic Updates

5.1 Update on Middle School presentation at SCUUSD

5.1.1 Credentials

5.1.2 Educational Plan

Ms. Chandra Roughton have provided an update of the educational plan to the board. The middle school will “cultivate HEART Skilled citizens and principled leaders who embody strong character traits and who are self-motivated to improve their community and make a positive impact in our world.” HEART Skills stands for Honor, Empathy, Accountability, Respect, and Teamwork.

Dr. Dennis Mah proposed the organizational chart for HFA along with an overview of the CAASPP data.

5.2 Interest Survey Results

Ms. Roughton shared the interest survey results collected from parents of 5th graders to identify who will be interested in attending the middle school. The middle school team collected over 137 interest letters. 33 are

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incoming 6th graders, 56 are incoming 7th graders, 17 are incoming 8th graders, 2 are community supporters, and 29 are parents who have scholar attending YPSA that are not yet eligible to attend middle school.

5.3 Update on Copyright Usage of Middle School Name

The response from Twentieth Century FOX was not in favor of UCSC at this time. They cannot grant us the permission to use the name "Hidden Figures" as our middle school name. As a result, Ms. Roughton reported that through the recent CAT meeting, there were two names (Golden Figures Academy and Yav Pem Suab Academy Middle School) selected as potential choices for the Board to decide as options for the next middle school name. However, the Board did not take any action on this item. Instead, the Board instructed the team to go back and provide the CAT parents another opportunity to decide on a name and bring back to the UCSC Board for Board action.

5.4 Discussion on Middle School Name

The board will be having a special board meeting on Monday, October 30, 2017 from 6:00 PM – 7:00 PM to continue the discussion on the middle school name and for the Board to take action on a name in case "Hidden Figures" was not in the favor.

6. REPORT OUT OF CLOSED SESSION

Myles announced that during the close session the Board discussed and/or approved the following:

The board accepted the resignation of one ATT Supervisor and one core teacher.

Yang updated that the OCR packet was return because of an old address. Staff have resend the packet and received confirmation was provided on OCR end.

The board discussed the interested members who would like to join the board. The board will be inviting the candidate to the special meeting held on October 30th to discussed further interest.

7. CONSENT AGENDA

7.1 Approval of Regular Board Meeting Minutes on September 11, 2017

Myles motion to approve the consent agenda. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

8. CONFERENCE TO ACTION ITEM – Discuss and Approve Budget Transfer for Schoolwide Laptops

Lao presented the budget transfer for laptops replacement. 29 units are currently not in good shape for scholars to use and are not consider salvageable. Administrative have placed an order for 20 new units. There is still a need to order 55 more units in order to fully replace the current ones with extra loaners. Administrators are asking the board for approval for a budget transfer in order to purchase more units for the classrooms.

The board made a discussion on leasing versus purchasing the laptops, how ideal it is to use that method rather than to make purchases yearly. The board directed the administrative team to bring a cost analysis for leasing versus purchasing to share during the special board meeting on October 30, 2017.

No actions were taken.

9. CONFERENCE TO ACTION ITEM – Job Description & Job Posting for Hidden Figures Academy Update

Lao presented the job description for the middle school principal and the salary options. Lao have conducted several searches and is currently using district neighbors' salary for the middle school principal to draft the salary schedule for the UCSC middle school principal.

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Myles motion to accept the middle school principal job description and proposed job salary option 1 as presented. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

10. INFORMATIONAL ITEM – HFA Salary Schedule Update

Lao will have the HFA salary schedule for the Office Manager and other positions available in the November 13, 2017 board meeting.

11. INFORMATIONAL ITEM – Monthly Administrative Reports

11.1 Principal's Report on Instruction & Learning

11.1.1 Enrollment, Attendance & Student Disciplinary Actions

Xiong presented the October enrollment standing at 469 and attendance at 96.3%. No suspension so far.

11.1.2 Core Curriculum & Instruction/ Instructional and Delivery Plan

Xiong presented the focused of October have been on delivery of the 8-step lesson plan, the collaborative inquiry model, and the SMART goal setting process. Xiong shared that observation were conducted every two days out of the week to help provide support and feedbacks to teachers.

11.1.3 Update on Surplus Items

Xiong shared with the board that there are still several items in the surplus boxes that are still usable. Xiong will be designating a location in the library to store the items for schoolwide use. This will help save money on ordering the same items yearly.

11.1.4 Additional 3 Full Time Instructional Aide Positions

No new update on the Instructional Aide positions.

11.1.5 403(b) Retirement Plan

Xiong shared that Academy Council have discussed on the 403(b). The team is currently waiting to hear back from the vendors to come in to present and provide more information regarding 403(b). Xiong will provide an update next month.

11.2 Chief Financial Officer's Summary of Finance & Operation

11.2.1 Financials through Previous Month; September to October

Lao provided an update on the budget to actuals and balance sheet for the month ending August 2017.

11.2.2 Upcoming Projects Reports, Contracts & MOU

No new update.

12. INFORMATIONAL ITEM – Superintendent's Report/Update

12.1 Monthly Summary Report

Yang shared the CAASPP results to the Board members and pointed out the progress toward becoming the top 10 schools in each subject out of 53 schools in the Sacramento City Unified Schools District.

A. MATH: YPSA ranks at no. 26 (32nd three years ago)

B. ELA: YPSA ranks at no. 28 (29th three years ago)

Yang shared his positive observational experience of the 8-step lesson plan in Mr. Felipe's class and ensured the Board that as the YPSA teaching staff gets comfortable with this process and the "collaborative inquiry" process, progress toward becoming one of the top 10 schools is within the near future.

Yang also shared the Instructional Aides' progress report data on the scholar's foundational skills. The results show that we have put in a lot of effort to support and improve the learning for our scholars here at YPSA. An average of 70% of our scholars (not including Kinder) have already mastered the 1000 sight words.

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On another note, starting new this year, Yang shared the HLD data results with the Board. An average of 25% of scholars have already mastered either their single vowels, double vowels, tone makers, single consonants, double consonants, triple consonants, and our quadruple consonants.

13. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD AGENDA

The board will be having a Special Board meeting on Monday, October 31, 2017 at 6:00 PM – 7:00 PM in the staff lounge.

During the special board meeting, the board will discussed the names of the middle school, interview new potential board members and update on the budget transfer for laptops.

14. ADJOURN

Myles adjourned the meeting at 9:04 PM.

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URBAN CHARTER SCHOOLS COLLECTIVE (UCSC)
BOARD MEETING AGENDA
OCTOBER 30, 2017
SPECIAL BOARD MEETING MINUTES

BOARD MEMBERS

Miles E. Myles, President (Term Expires June 2019)
Dr. Lance Fang, Vice President (Term Expires June 2018)
Yong Lor, Board Secretary (Term Expires June 2019)
Guy Ollison, Board Member (Term Expires June 2018)
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Vacant, SCUSD Representative (No expiration)

6:00 p.m. Convene
7:40 p.m. Adjourn

LISBON ELEMENTARY STAFF ROOM

7555 S. Land Park Drive, Sacramento, CA 95831

1. CALL TO ORDER

President Myles called the meeting to order at 6:00 PM.

2. BOARD ROLL CALL

Member(s) Present: President Miles E. Myles and Board Secretary Yong Lor

Member(s) Absent: Vice President Dr. Lance Fang

Quorum Present? Yes

Staff Present: Lee Yang, Superintendent; Megan Lao, Chief Financial Officer; Kao Yee Vue, Administrative Secretary; Vince Xiong, YPSA Principal.

Guest(s) Present: Chandra Roughton, Associate Middle School Project Manager; Dr. Dennis Mah, Lead Middle School Project Manager; Guy Ollison, came in at 6:20 PM; Lonnie Dewitt, Parent and Academy Council Member came in at 6:28 PM.

3. ADJUST AGENDA ITEMS AS NEEDED

President Myles motion to adjust the agenda for the Program Manager to discuss the update on the middle school after the approval of the middle school name. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

President Myles motion to extend the meeting to 7:40 PM to complete the update of the middle school and discuss the New Board Member(s) approval. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

4. PUBLIC COMMENT – Limit Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda

No adjustment on the agenda needed to be made.

5. CONFERENCE TO ACTION ITEM – Discuss and Approve Middle School Name

Yang introduce the Project Manager for the middle school to present on the update of the names.

Ms. Chandra Roughton shared with the Board the guidance that Twentieth Century Fox have provided. Fox responded that they cannot grant UCSC permission to name the middle school after the film “Hidden Figures” to the extent to which Fox owns the rights to the film. In regards to naming the middle school after the book in which Fox do not own rights to, so long as UCSC does not use unlicensed materials from the film in association with the school, there should not be any issues.

Myles motion to move forward with naming the middle school Hidden Figures Academy with the understanding that there is no association to the film or the book. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

INFORMATIONAL ITEM: *Update the Board on the Middle School Petition to SCUSD*

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Mah shared with the board the petition draft by the SCUSD staff.

The board made discussion regarding the petition and compare the test score data achievement throughout the district with Yav Pem Suab Academy.

6. CONFERENCE TO ACTION ITEM – Discuss and Approve Budget Transfer for Schoolwide Laptops

Lao presented the information from CPA on leasing versus purchasing for schoolwide laptops. Lao is requesting for a transfer of funds to be move from items that are budgeted but will take be taking action on this for this school year. Lao is recommending to outright purchase the laptops in order to have ownership of the devices versus leasing the laptops for three years and have no ownership of the laptops.

The transfer of budget will come from the unrestricted budget for iPads Replacements object 4410 with the amount of \$14,640.00; Core adoptions for Math from the unrestricted budget object 4100 with the amount of \$22,122.50; and the Supplemental materials from the unrestricted budget object 4200 with the amount of \$4,380.00. Total amount requesting to be transfer to purchase the laptops: \$40,907.50.

Myles motion to approve the budget transfer of \$40,907.50 as presented for the laptops outright purchase. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

7. REVIEW AND DISCUSSION ITEM – Review and Conduct Informal Meetings with Interested Board Candidate(s)

Lao presented the interested board candidates to fill the vacancy; Mr. Guy Ollison and Mr. Lonnie Dewitt.

Mr. Dewitt recused himself from participating in the meeting and have left the room.

Mr. Ollison shared his expertise in the educational field for the past 18+ years along with the types of volunteer work he is currently working on. Ollison shared his philosophy and academic achievement for students, the types of commitment and goals for being a part of the board.

Mr. Ollison recused himself from participating in the meeting and have left the room.

Mr. Dewitt shared his strong commitment to the charter schools and Yav Pem Suab Academy's Academy Council team along with the middle school CAT team. Dewitt shared his philosophy and academic achievement for students, the types of commitment and goals for being a part of the board.

8. CONFERENCE TO ACTION ITEM – Discuss and Appoint New Board Member(s)

The board made a discussion and conducted a secret ballot vote to fill one position for moment.

Mr. Guy Ollison nomination carried a vote of Yah-5, Nay-3.

Mr. Lonnie Dewitt nomination carried a vote of Yah-3, Nay-5.

Myles motion to nominate Mr. Guy Ollison to join the board effective immediately as a Board Member with the term expiration date of June 2018 and be notify by the Board President of the decision made. Lor second the motion. Fang was absent. All ayes from Myles and Lor. Motion carried unanimously.

9. ADJOURN

President Myles adjourned the meeting at 7:40 PM.

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Urban Charter Schools Collective

2018-19 Budget Development Calendar

DRAFT

The Local Control Funding Formula (LCFF) and Local Control Accountability Plan (LCAP) are entering the sixth year of implementation in 2017-18. Both the LCFF and LCAP were designed to improve educational funding and to change the way educators do business. The focus is on continuous improvement of student cognitive and social emotional skills as measured, in part, by mastering Common Core Standards.

The following budget development calendar calls for members of the YPSA community to examine our school's progress towards the state's eight priorities and to examine how effectively we are using LCFF money to reach those eight priorities as described in our LCAP. The eight priorities are required of all California school districts and charter schools. The LCAP describes the actions and strategies used to address the eight priorities.

November 2017	
November 13	UCSC Regular Board Meeting ○ Present 2018-19 Budget Calendar for Board Approval.
December 2017	
December 5	Academy Council Present Approved 2018-19 Budget Calendar.
December 11	UCSC Regular Board Meeting ○ Presentation of Independent Audit Report. ○ Present First Interim Report for Board Approval.
January 2018	
January 8	UCSC Regular Board Meeting
January 9	Academy Council
January 10	Governor release proposed 2017-2018 budget.
January 16	Superintendent, CFO and Board Treasurer attends School Services of California training titled: Governor's Budget Workshop 2018.
January 26	Administrative staff and Board Treasurer review the Governor's budget proposal for potential impact on YPSA. Begin Draft 1 of the 2018-2019 Budget. Draft 1 will show expenses from the Mid-Year Budget Update for 2017-18 budget along with projected 2018-19 revenue for presentation at the February Board meeting.
January 30	Disbursement of 2018-19 Employee Letter of Intent for Employment.
February 2018	
TBD	YPSA's 1st LCAP Parent/Community Input Session at 5:30 p.m. YPSA's 2nd LCAP Parent/Community Input Session at 5:30 p.m.
February 5	UCSC Regular Board Meeting ○ Board members receive re-fresher on LCAP and the 8 priorities before reviewing. ○ Present budget update on January's Governor's Budget Proposal & Budget Recommendations. ○ Present Draft 1 of the 2018-2019 Budget before bringing forth to Academy Council. ○ Review of Statement of Economic Interest Form 700 Filing Due April 3, 2017

Updated November 10, 2017
 Adopted, November 13, 2017

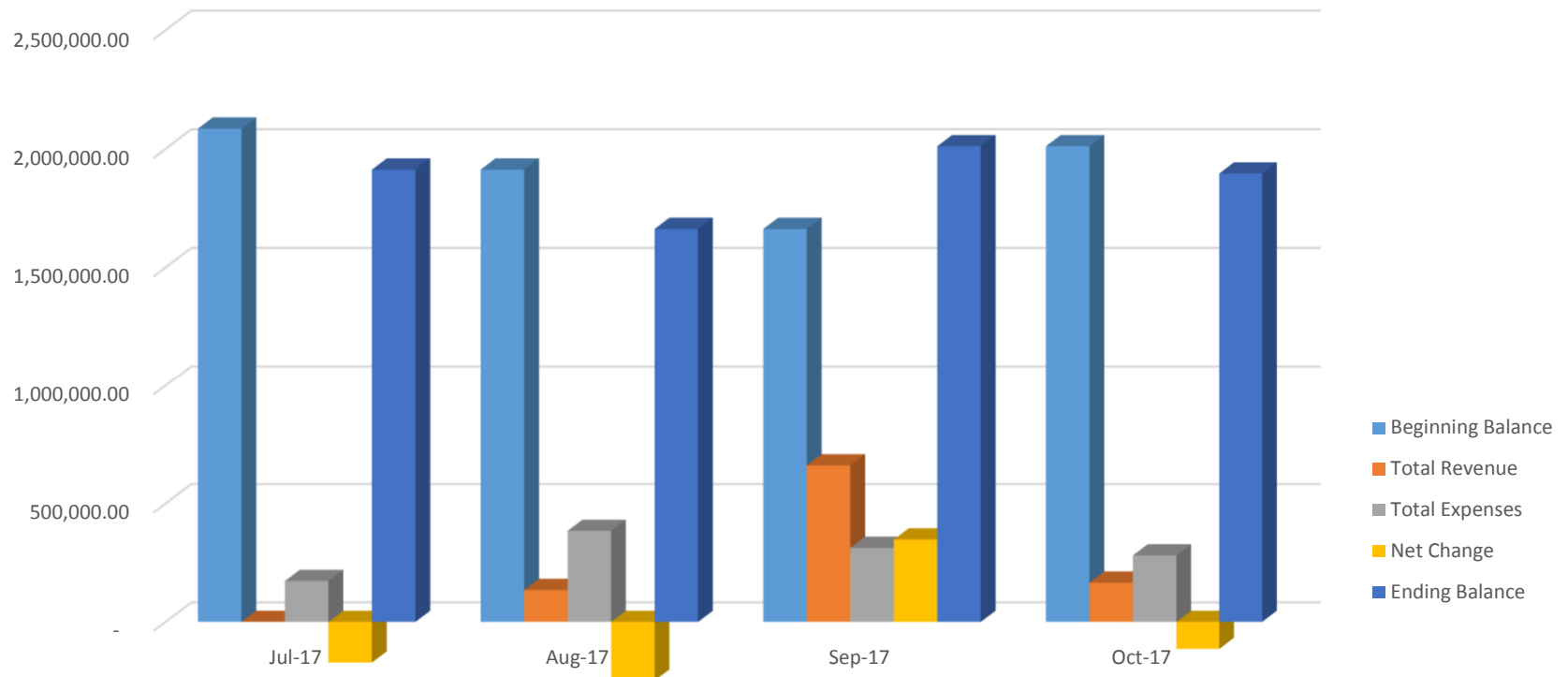
February 6	Academy Council <ul style="list-style-type: none"> ○ Reviews Draft 1 of the 2018-2019 Budget Draft from UCSC Board ○ Begin the process of developing Draft 2 based on YPSA's Local Control Accountability Plan (LCAP), which describes how the school is addressing the state's 8 priorities. ○ Begin examining the effectiveness of the current strategies and activities for each of the eight state priorities. Those that work are keepers. Those that don't work are dropped or modified. ○ Continue process of reviewing effectiveness of current actions and strategies used to address the state's eight priorities. ○ Continue studying new actions and strategies for possible use in 2018-19.
March 2018	
March 6	Academy Council <ul style="list-style-type: none"> ○ Makes budget recommendation for changes in Budget Draft 2 and in school's 2018-19 LCAP and forwards to UCSC Board. ○ At this point the revised LCAP plan for 2018-19 should be 50% complete. ○ Academy Council should identify two open meetings for parents to: 1) give feedback on the actions and strategies being consider to address the eight state priorities, and 2) give feedback on how money is being spent to support those actions and strategies. Based on the meetings, update to create Draft 3.
March 12	UCSC Board Meeting <ul style="list-style-type: none"> ○ Receive, review and conference on proposed Budget Draft 2 from Academy Council. Board reviews budget draft to determine the degree the 8 state priorities are addressed and that there is a balance budget. ○ Present Second Interim Report for Board Approval. ○ Approve returning staff appointments for 2018-19. ○ Approve lay of notices to certificated staff (as necessary), deadline is March 15.
TBD	YPSA's 1st LCAP Parent/Community Input Session at 5:30 p.m. Host first of two open meetings for parents to: 1) give feedback on the actions and strategies being consider to address the eight state priorities, and 2) give feedback on how money is being spent to support those actions and strategies. Based on the meetings, update and create Draft 3.
TBD	YPSA's 2nd LCAP Parent/Community Input Session at 5:30 p.m. Host first of two open meetings for parents to: 1) give feedback on the actions and strategies being consider to address the eight state priorities, and 2) give feedback on how money is being spent to support those actions and strategies. Based on the meetings, update and create Draft 4.
April 2018	
April 1	Statement of Economic Interest Form 700 Filing Due April 3, 2017 Fair Political practice Commission, State of CA
April 3	Academy Council Meeting <ul style="list-style-type: none"> ○ At this point the revised LCAP plan for 2018-19 should be 75% complete. ○ Academy Council should incorporate parent feedback and updates and create Draft 4 of the 2018-19 Budget and forwards to the UCSC Board.
April 9	UCSC Board Meeting <ul style="list-style-type: none"> ○ Receive, review and conference on Draft 4 Proposed 2018-2019 Budget from Academy Council. Also review updates to the LCAP. Board checks the level of parent and staff involvement in developing the strategies for addressing the eight state priorities. ○ Classified Lay Off Notices if Needed (60 days prior to the effective date of the layoff)
May 2018	
May 5	Academy Council Meeting <ul style="list-style-type: none"> ○ Review feedback from UCSC Board on both the LCAP and budget. ○ Update as needed to create Draft 5 2018-2019 Budget and the LCAP for 2018-19 and forwards to UCSC Board for Final Approval.

Updated November 10, 2017
Adopted, November 13, 2017

May 14	UCSC Board Meeting Receive, review and conference on proposed 2018-2019 Budget Draft 5 and updated LCAP from Academy Council. <ul style="list-style-type: none"> Board conducts a public hearing on the updated Local Control Accountability Plan (LCAP) and Budget Draft 5.
May 14	Governor presents “May Revise” budget proposal
TBD	Superintendent, CFO and Board Treasurer attend School Services of California training titled: May Revision Workshop
June 2018	
Mid June	State Budget Enacted
June 5	Academy Council Meeting Review feedback from UCSC Board and finalizes the 2018-2019 Budget.
June 11	UCSC Board Meeting Annual review of Title I Parent Involvement Policy Approve 2018-19 Preliminary Budget, updated LCAP and updated LEA Plan
June 25	UCSC Board Meeting (As Necessary) Approve 2018-19 Preliminary Budget, updated LCAP and updated LEA Plan
June 30	Submit the 2018-19 Budget to SCUSD and SCOE

UCSC YTD Balance Sheet

Regular Board Meeting, November 13, 2017



	Jul-17	Aug-17	Sep-17	Oct-17
Beginning Balance	2,086,142.11	1,913,089.31	1,663,149.54	2,011,600.38
Total Revenue	169.66	135,337.00	661,871.53	166,714.97
Total Expenses	173,222.46	385,276.77	313,420.69	281,573.56
Net Change	(173,052.80)	(249,939.77)	348,450.84	(114,858.59)
Ending Balance	1,913,089.31	1,663,149.54	2,011,600.38	1,896,741.79

AXIS TITLE

Urban Charter Schools Collective
Balance Sheet
As of October 31, 2017

11/10/17

	Oct 31, 17
ASSETS	
Current Assets	
Checking/Savings	
9100 · Cash	
9120 · In Banks	
9121 · Union Bank - General Account	
9122 · Union Bank	1,791,413.25
9121 · Union Bank - General Account - Other	15,880.01
Total 9121 · Union Bank - General Account	1,807,293.26
9125 · UBOC-Student Activities (Student Activities ...	5,127.64
Total 9120 · In Banks	1,812,420.90
Total 9100 · Cash	1,812,420.90
Total Checking/Savings	1,812,420.90
Accounts Receivable	
9200 · Accounts Receivable	589.47
Total Accounts Receivable	589.47
Other Current Assets	
9250 · Due from State	
9250.30 · 8561 - Restricted Lottery	-2,379.21
9250.40 · 8562 - Unrestricted Lottery	-1,470.69
Total 9250 · Due from State	-3,849.90
9260 · Due From Federal Government	
9260.30 · 8295 - Title III LEP	-3,631.00
Total 9260 · Due From Federal Government	-3,631.00
9270 · 8096 - In-Lieu of Property Tax	221,306.25
9340 · Other Current Assets	
9343 · Receivables - Other	573.29
Total 9340 · Other Current Assets	573.29
Total Other Current Assets	214,398.64
Total Current Assets	2,027,409.01
Fixed Assets	
9410 · Land Improvements	13,538.93
9440 · Equipment (Equipment over \$3,000)	77,816.00
9499 · Accumulated Depreciation	-63,976.48
Total Fixed Assets	27,378.45
TOTAL ASSETS	2,054,787.46
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
9500 · Accounts Payable	-1,924.49
Total Accounts Payable	-1,924.49
Credit Cards	
9360 · Union Bank Visa	140.08

Urban Charter Schools Collective
Balance Sheet
As of October 31, 2017

11/10/17

	Oct 31, 17
9361 · Union Bank X124	345.36
Total Credit Cards	485.44
Other Current Liabilities	
9501 · Capital Lease	15,646.05
9510 · Payroll Liabilities	
9511 · STRS Employer Contribution	19,883.92
9512 · STRS Employee Contributions	7,923.11
9513 · EE State Disability Contrib. (Acct# 776-057...	1,572.55
9515 · EE Withholdings/Garnishments	20.35
9518 · Accrued Payroll	66,613.77
Total 9510 · Payroll Liabilities	96,013.70
9525 · Funds Held for Other (Student Activities Fund)	8,529.08
9650 · Deferred Revenue	
9651 · NCLB-Title I, Part A	39,795.18
9654 · Title III LEP	2,689.66
Total 9650 · Deferred Revenue	42,484.84
Total Other Current Liabilities	162,673.67
Total Current Liabilities	161,234.62
Total Liabilities	161,234.62
Equity	
9700 · Fund Balance/Net Assets	2,083,409.91
Net Income	-189,857.07
Total Equity	1,893,552.84
TOTAL LIABILITIES & EQUITY	2,054,787.46

Urban Charter Schools Collective Profit & Loss Budget vs. Actual

11/10/17

July through October 2017

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
8000 · Revenues & Other Financing				
8012 · EPA	135,489.00	650,140.92	-514,651.92	20.8%
8015 · General Purpose/State Aid	514,280.00	2,603,403.83	-2,089,123.83	19.8%
8016 · Prior Year Adj	0.00	0.00	0.00	0.0%
8096 · In-Lieu Property Taxes	272,344.33	809,836.00	-537,491.67	33.6%
Total 8000 · Revenues & Other Financing	922,113.33	4,063,380.75	-3,141,267.42	22.7%
8100 · Federal Revenue				
8290 · Other Federal Revenue				
8293 · Title 1, Part A	36,752.00	152,717.04	-115,965.04	24.1%
8294 · Title II-Improving Teacher Qual	4,669.00	2,224.00	2,445.00	209.9%
8295 · Title III LEP	0.00	16,150.00	-16,150.00	0.0%
Total 8290 · Other Federal Revenue	41,421.00	171,091.04	-129,670.04	24.2%
Total 8100 · Federal Revenue	41,421.00	171,091.04	-129,670.04	24.2%
8300 · Other State Revenue				
8550 · Mandate Block Grant	0.00	71,528.12	-71,528.12	0.0%
8560 · Lottery				
8561 · Lottery Restricted (Inst Mat)	0.00	19,843.20	-19,843.20	0.0%
8562 · Lottery Unrestricted	0.00	63,498.24	-63,498.24	0.0%
Total 8560 · Lottery	0.00	83,341.44	-83,341.44	0.0%
8590 · All Other State Revenue				
8596 · Prop 39 Clean Energy Funds	0.00	0.00	0.00	0.0%
8597 · Educator Effectiveness (One Time Funds)	0.00	0.00	0.00	0.0%
8590 · All Other State Revenue - Other	0.00	0.00	0.00	0.0%
Total 8590 · All Other State Revenue	0.00	0.00	0.00	0.0%
Total 8300 · Other State Revenue	0.00	154,869.56	-154,869.56	0.0%
8600 · Other Local Revenue				
8610 · Direct Public Support (Contributions (including the)	50.00	0.00	50.00	100.0%
8699 · Misc. Funds	508.83	0.00	508.83	100.0%
8600 · Other Local Revenue - Other	0.00	110.24	-110.24	0.0%
Total 8600 · Other Local Revenue	558.83	110.24	448.59	506.9%
8615 · Contributed Cap Lease	0.00	0.00	0.00	0.0%
8980 · Cont. from Unrestricted (Transfers from unrestricted)	-9.99	0.00	-9.99	100.0%
Total Income	964,083.17	4,389,451.59	-3,425,368.42	22.0%
Gross Profit	964,083.17	4,389,451.59	-3,425,368.42	22.0%
Expense				
1000 · Certificated Personnel Salaries				
1100 · Certificated Teachers' Salaries				
1101 · CORE Teacher Salaries	288,071.01	1,054,732.68	-766,661.67	27.3%
1102 · CORE Substitute Teachers	3,519.33	47,176.00	-43,656.67	7.5%
1104 · Core Teacher Trainings	0.00	0.00	0.00	0.0%
1105 · Core Teachers-Enrichment	0.00	0.00	0.00	0.0%
1106 · Stipend Pay-C (Interest Club and Meetings)				
1106-4 · MED Waiver Stipend-C	1,125.00			
1106-1 · Home Visits	0.00	0.00	0.00	0.0%
1106-2 · Leadership (Stipends paid to staff taking on...	180.00	0.00	180.00	100.0%
1106-3 · Attendance Stipend (End of year unused si...	0.00	0.00	0.00	0.0%
1106 · Stipend Pay-C (Interest Club and Meetings) -...	42,815.46	167,130.00	-124,314.54	25.6%
Total 1106 · Stipend Pay-C (Interest Club and Meetings)	44,120.46	167,130.00	-123,009.54	26.4%
Total 1100 · Certificated Teachers' Salaries	335,710.80	1,269,038.68	-933,327.88	26.5%
1300 · Cert. Sup & Admin Salaries				
1311 · Principal	36,027.72	108,083.13	-72,055.41	33.3%

11/10/17

Urban Charter Schools Collective
Profit & Loss Budget vs. Actual
July through October 2017

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
1312 · Superintendent	50,500.00	151,500.00	-101,000.00	33.3%
1300 · Cert. Sup & Admin Salaries - Other	0.00	0.00	0.00	0.0%
Total 1300 · Cert. Sup & Admin Salaries	86,527.72	259,583.13	-173,055.41	33.3%
Total 1000 · Certificated Personnel Salaries	422,238.52	1,528,621.81	-1,106,383.29	27.6%
2000 · Classified Personnel Salaries				
2100 · Other Non-Certificated Salaries				
2110 · Enrichment Teachers				
2101 · Enrichment Teachers' Salaries	64,119.46	0.00	64,119.46	100.0%
2102 · Enrichment Teacher Trainings	0.00	0.00	0.00	0.0%
2103 · Substitute Teachers - Enrich	0.00	7,200.00	-7,200.00	0.0%
2105 · Stipend Pay-NC (Coverage for other Interest ...				
2105-4 · MED Waiver Stipend-NC	250.00			
2105-2 · Leadership	0.00	2,640.00	-2,640.00	0.0%
2105-3 · Attendance Stipend	0.00	0.00	0.00	0.0%
Total 2105 · Stipend Pay-NC (Coverage for other Int...	250.00	2,640.00	-2,390.00	9.5%
2110 · Enrichment Teachers - Other	0.00	261,668.40	-261,668.40	0.0%
Total 2110 · Enrichment Teachers	64,369.46	271,508.40	-207,138.94	23.7%
2120 · Instructional Aide	26,591.13	122,718.00	-96,126.87	21.7%
Total 2100 · Other Non-Certificated Salaries	90,960.59	394,226.40	-303,265.81	23.1%
2200 · Classified Support Salaries				
2221 · Plant Manager	12,657.09	43,128.96	-30,471.87	29.3%
2222 · Night Custodian	9,628.35	33,095.68	-23,467.33	29.1%
2223 · Custodial Substitute	2,105.38	1,824.00	281.38	115.4%
2224 · Registered Nurse	12,157.87	47,364.80	-35,206.93	25.7%
2230 · Stipend (Attendance stipend and/or leadership s...	0.00	0.00	0.00	0.0%
Total 2200 · Classified Support Salaries	36,548.69	125,413.44	-88,864.75	29.1%
2300 · Classified Sup.and Admin	31,512.00	94,536.00	-63,024.00	33.3%
2400 · Office Support				
2402 · Clerical Support & Substitutes				
2402-1 · Office Coverage	478.27	2,500.00	-2,021.73	19.1%
2402-2 · Back Office Coverage	587.42	4,000.00	-3,412.58	14.7%
2402-3 · Assessment Administration (CELDT Testing)	705.00	4,500.00	-3,795.00	15.7%
Total 2402 · Clerical Support & Substitutes	1,770.69	11,000.00	-9,229.31	16.1%
2403 · Office Clerk	19,311.08	68,830.56	-49,519.48	28.1%
2404 · Administrative Assistant	9,963.26	37,756.80	-27,793.54	26.4%
2405 · Stipend (Attendance/Leadership Stipend)	0.00	0.00	0.00	0.0%
Total 2400 · Office Support	31,045.03	117,587.36	-86,542.33	26.4%
2800 · Technology Department Salaries				
2801 · ATT	16,854.19	86,422.95	-69,568.76	19.5%
2802 · ATT/Classroom Tutoring	875.00	960.00	-85.00	91.1%
2803 · ATT PD/Mtg. Stipend	1,031.25	6,732.00	-5,700.75	15.3%
2804 · ATT Attendance Stipends	0.00	4,320.00	-4,320.00	0.0%
2805 · ATT Sub	3,779.34	0.00	3,779.34	100.0%
2800 · Technology Department Salaries - Other	3,272.98	12,869.00	-9,596.02	25.4%
Total 2800 · Technology Department Salaries	25,812.76	111,303.95	-85,491.19	23.2%
2900 · Campus Safety				
2901 · Yard Duty Salary	6,255.52	32,989.25	-26,733.73	19.0%
2902 · Yard Duty Trainings	16.50	440.00	-423.50	3.8%
2903 · Yard Duty Sub	1,409.74	0.00	1,409.74	100.0%
2904 · Attendance Stipend	0.00	1,152.00	-1,152.00	0.0%
Total 2900 · Campus Safety	7,681.76	34,581.25	-26,899.49	22.2%

11/10/17

Urban Charter Schools Collective
Profit & Loss Budget vs. Actual
July through October 2017

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
Total 2000 · Classified Personnel Salaries	223,560.83	877,648.40	-654,087.57	25.5%
3000 · Employee Benefits				
3101 · STRS (Certificated)	61,054.57	209,050.81	-147,996.24	29.2%
3301 · Medicare (Certificated)	5,784.53	21,006.38	-15,221.85	27.5%
3302 · OASDI (Non Certificated)	13,654.91	52,926.70	-39,271.79	25.8%
3304 · Medicare (Non Certificated)	3,193.50	12,378.02	-9,184.52	25.8%
3305 · OASDI (Certificated)	0.00	0.00	0.00	0.0%
3400 · Health & Welfare Benefits				
3401 · Health & Welfare Benefits-Cert	58,372.96	0.00	58,372.96	100.0%
3402 · Health & Welfare Benefits (NC)	46,246.39	0.00	46,246.39	100.0%
3400 · Health & Welfare Benefits - Other	0.00	281,970.09	-281,970.09	0.0%
Total 3400 · Health & Welfare Benefits	104,619.35	281,970.09	-177,350.74	37.1%
3500 · Unemployment Insurance				
3504 · SEF UI Fund	217.54	1,703.14	-1,485.60	12.8%
Total 3500 · Unemployment Insurance	217.54	1,703.14	-1,485.60	12.8%
3600 · Worker's Comp Insurance	10,428.80	33,375.00	-22,946.20	31.2%
Total 3000 · Employee Benefits	198,953.20	612,410.14	-413,456.94	32.5%
4000 · Books & Supplies				
4100 · Textbooks & Core Materials	1,550.55	23,500.00	-21,949.45	6.6%
4200 · Books & Other Ref Materials				
4210 · Hmong Language Development				
4210-2 · HLD Int.	0.00	0.00	0.00	0.0%
4210 · Hmong Language Development - Other	189.00			
Total 4210 · Hmong Language Development	189.00	0.00	189.00	100.0%
4213 · CORE reference materials				
4213-0 · Kinder Core Materials	0.00	0.00	0.00	0.0%
4213-1 · 1st Gr. Core Materials	0.00	0.00	0.00	0.0%
4213-2 · 2nd Gr. Core Materials	51.98			
4213-5 · 5th Gr. Core Materials	69.97			
Total 4213 · CORE reference materials	121.95	0.00	121.95	100.0%
4200 · Books & Other Ref Materials - Other	1,377.00	49,771.65	-48,394.65	2.8%
Total 4200 · Books & Other Ref Materials	1,687.95	49,771.65	-48,083.70	3.4%
4300 · Materials & Supplies				
4305 · PD Room (Materials and equipment needed for ...	0.00	0.00	0.00	0.0%
4310 · Classroom Supplies	239.38	0.00	239.38	100.0%
4320 · Enrichment Supplies				
4321 · Hmong Enrichment Materials	6,095.07	5,000.00	1,095.07	121.9%
4323 · Taekwondo Enrichment Materials	1,802.64	1,666.66	135.98	108.2%
4324 · Sports Enrichment Materials	0.00	1,666.66	-1,666.66	0.0%
4325 · Dance Enrichment Materials	116.75	1,666.66	-1,549.91	7.0%
Total 4320 · Enrichment Supplies	8,014.46	9,999.98	-1,985.52	80.1%
4330 · Office Supplies				
4330-1 · Awards Assembly	498.75	3,000.00	-2,501.25	16.6%
4330-2 · School Functions	0.00	2,000.00	-2,000.00	0.0%
4330-3 · Staff Recognition	209.35	0.00	209.35	100.0%
4330 · Office Supplies - Other	497.97	5,000.00	-4,502.03	10.0%
Total 4330 · Office Supplies	1,206.07	10,000.00	-8,793.93	12.1%
4340 · Back Office Supplies	227.54	5,000.00	-4,772.46	4.6%
4350 · Schoolwide Supplies-Consumable	32,718.58	48,819.84	-16,101.26	67.0%
4351 · Schoolwide Supply Closet	0.00	0.00	0.00	0.0%
4352 · Schoolwide-Safety (Schoolwide noninstructional...	0.00	0.00	0.00	0.0%
4360 · Health Supplies	340.05	2,300.00	-1,959.95	14.8%
4370 · Custodial Supplies	3,215.25	11,040.00	-7,824.75	29.1%
4390 · Food for staff (food for staff meetings/conf)				

Urban Charter Schools Collective
Profit & Loss Budget vs. Actual
July through October 2017

11/10/17

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
4390-1 · Staff PD/Trainings	0.00	0.00	0.00	0.0%
4390-2 · Academy Council	0.00	0.00	0.00	0.0%
4390-3 · UCSC Board	0.00	0.00	0.00	0.0%
4390 · Food for staff (food for staff meetings/conf) - ...	0.00	0.00	0.00	0.0%
Total 4390 · Food for staff (food for staff meetings/conf)	0.00	0.00	0.00	0.0%
4300 · Materials & Supplies - Other	38.84	0.00	38.84	100.0%
Total 4300 · Materials & Supplies	46,000.17	87,159.82	-41,159.65	52.8%
4400 · Non-Capitalized Equipment				
4410 · Schoolwide Start-Up (technology)	0.00	37,280.00	-37,280.00	0.0%
4420 · Schoolwide Start-up (furniture)	4,108.20	4,149.59	-41.39	99.0%
4400 · Non-Capitalized Equipment - Other	595.32	0.00	595.32	100.0%
Total 4400 · Non-Capitalized Equipment	4,703.52	41,429.59	-36,726.07	11.4%
4700 · Food	229.42	1,000.00	-770.58	22.9%
4000 · Books & Supplies - Other	0.00	0.00	0.00	0.0%
Total 4000 · Books & Supplies	54,171.61	202,861.06	-148,689.45	26.7%
5000 · Services & Other Op Expenditure				
5200 · Travel & Conferences				
5202 · Travel Expenses				
5202-1 · Staff Professional Development	822.20	3,920.00	-3,097.80	21.0%
5202-2 · Day to Day Travels	125.58	2,500.00	-2,374.42	5.0%
5202-3 · Study Trip/Pre Visits	33.20	216.00	-182.80	15.4%
5202 · Travel Expenses - Other	0.00	0.00	0.00	0.0%
Total 5202 · Travel Expenses	980.98	6,636.00	-5,655.02	14.8%
5203 · Conference Fees/Registrations	615.00	1,560.00	-945.00	39.4%
5200 · Travel & Conferences - Other	0.00	10,060.00	-10,060.00	0.0%
Total 5200 · Travel & Conferences	1,595.98	18,256.00	-16,660.02	8.7%
5300 · Dues & Memberships	1,380.00	8,100.00	-6,720.00	17.0%
5400 · Insurance	19,474.69	20,428.21	-953.52	95.3%
5500 · Operations & Housekeeping Serv				
5501 · Water	0.00	26,692.30	-26,692.30	0.0%
5502 · Waste Removal	0.00	1,892.54	-1,892.54	0.0%
5503 · Natural Gas	0.00	2,628.65	-2,628.65	0.0%
5504 · Electricity	0.00	48,472.98	-48,472.98	0.0%
Total 5500 · Operations & Housekeeping Serv	0.00	79,686.47	-79,686.47	0.0%
5600 · Rental, Leases, Repairs, Improv				
5610 · Office Equip-Serv Agreement	377.73	450.00	-72.27	83.9%
5615 · Software License Copyright	8,999.70	17,500.00	-8,500.30	51.4%
5620 · Copier Rental	1,824.96	6,900.00	-5,075.04	26.4%
5630 · Improvements or Repairs	980.00	2,500.00	-1,520.00	39.2%
5640 · Pro Rata Share for Facilities	38,296.15	83,594.97	-45,298.82	45.8%
5600 · Rental, Leases, Repairs, Improv - Other	641.43	0.00	641.43	100.0%
Total 5600 · Rental, Leases, Repairs, Improv	51,119.97	110,944.97	-59,825.00	46.1%
5800 · Prof Consult Services & Op Exp				
5801 · Printing & Duplicating	42.22	2,500.00	-2,457.78	1.7%
5802 · Payroll Services	4,226.33	16,800.00	-12,573.67	25.2%
5803 · Fingerprinting	0.00	0.00	0.00	0.0%
5805 · Audit	9,051.03	23,600.00	-14,548.97	38.4%
5806 · Health Benefits Admin Fees	0.00	40.00	-40.00	0.0%
5807 · Insurance Admin Fees	40.00	0.00	40.00	100.0%
5808 · Wire Transfer Fees	0.00	100.00	-100.00	0.0%
5809 · Service Charge (Banks)	0.00	0.00	0.00	0.0%
5810 · Attorney fees	821.75	4,000.00	-3,178.25	20.5%
5811 · CPA fees	1,315.00	5,000.00	-3,685.00	26.3%
5812 · Nurse Consultation Fees (Nurse consultation f...	3,333.32	10,000.00	-6,666.68	33.3%
5813 · Late Penalty	0.00	50.00	-50.00	0.0%

11/10/17

Urban Charter Schools Collective
Profit & Loss Budget vs. Actual
July through October 2017

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
5820 · Transportation for Field Trips				
5820.1 · Field Trip Admission	17,840.93	0.00	17,840.93	100.0%
5820.2 · Field Trip Transportation	23,732.46	0.00	23,732.46	100.0%
5820 · Transportation for Field Trips - Other	0.00	62,956.15	-62,956.15	0.0%
Total 5820 · Transportation for Field Trips	41,573.39	62,956.15	-21,382.76	66.0%
5840 · BTSA Support Providers	0.00	18,000.00	-18,000.00	0.0%
5898 · Contracted Services Fees (Use of SCUSD Subfi...	41,236.25	152,845.41	-111,609.16	27.0%
5899 · 1099 Contracts	74,670.84	78,040.00	-3,369.16	95.7%
5800 · Prof Consult Services & Op Exp - Other	0.00	0.00	0.00	0.0%
Total 5800 · Prof Consult Services & Op Exp	176,310.13	373,931.56	-197,621.43	47.2%
5900 · Communications				
5901 · Telephones				
5901.1 · E-Rate Discount	0.00	-32,000.00	32,000.00	0.0%
5901 · Telephones - Other	4,511.33	45,000.00	-40,488.67	10.0%
Total 5901 · Telephones	4,511.33	13,000.00	-8,488.67	34.7%
5902 · Postage	560.18	1,050.00	-489.82	53.4%
5900 · Communications - Other	63.80	525.00	-461.20	12.2%
Total 5900 · Communications	5,135.31	14,575.00	-9,439.69	35.2%
Total 5000 · Services & Other Op Expenditure	255,016.08	625,922.21	-370,906.13	40.7%
6000 · Capital Outlay				
6900 · Depreciation Expense	0.00	0.00	0.00	0.0%
Total 6000 · Capital Outlay	0.00	0.00	0.00	0.0%
7000 · Other Outgo				
7010 · District Oversight Fee	0.00	40,633.81	-40,633.81	0.0%
7020 · Special Ed Encroachment	0.00	378,684.00	-378,684.00	0.0%
Total 7000 · Other Outgo	0.00	419,317.81	-419,317.81	0.0%
7438 · Debt-Interest	0.00	0.00	0.00	0.0%
Total Expense	1,153,940.24	4,266,781.43	-3,112,841.19	27.0%
Net Ordinary Income	-189,857.07	122,670.16	-312,527.23	-154.8%
Net Income	-189,857.07	122,670.16	-312,527.23	-154.8%