

Urban Charter Schools Collective (UCSC)
Board Meeting Agenda
May 15, 2017
Special Board Meeting Agenda
This meeting is being video recorded.

Board Members

Miles E. Myles President (Term Expires June 2019)
Dr. Lance Fang, Vice President (Term Expires June 2018)
Dr. Dennis Mah, Board Treasurer (Term Expires June 2017)
Chandra Roughton, Board Secretary (Term Expires June 2019)
See Lor, Board Member (Term Expires June 2017)
Vacant, Board Member (Term Expires June 2018)
Vacant, SCUSD Representative (No expiration)

5:00 p.m. Convene
6:00 p.m. Adjourn

Lisbon Elementary Staff Room
7555 S. Land Park Drive, Sacramento 95831

** Supporting materials will be distributed at the meeting.*

- 1. CALL TO ORDER 5:00 PM**
- 2. BOARD ROLL CALL 5:01 PM**
- 3. ADJUST AGENDA ITEMS AS NEEDED 5:02 PM**
- 4. PUBLIC COMMENT – Limit Two Minutes Per Person and Ten Minutes Per Issue Listed in the Agenda 5:03 PM**
- 5. DISCUSSION ITEM – Q&A Session for Middle School Project Manager Proposal(s) 5:05 PM**
- 6. DISCUSSION ITEM – Board Continues Discussion on Middle School Project Manager Proposal(s) 5:25 PM**
- 7. ACTION ITEM – Approve Middle School Project Manager Proposal(s) 5:35 PM**
- 8. CONFERENCE TO ACTION ITEM – Discuss and Approve a New Position and Posting of a Middle School Principal 5:40 PM ***
- 9. BOARD MEMBERS IDENTIFY ITEMS FOR NEXT BOARD AGENDA 5:55 PM**
- 10. ADJOURN 6:00 PM**

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact Lee Yang (916) 752-8791 at least 48 hours before the scheduled Board meeting so we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]
Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted.

- All meetings start at 6:00 PM and are conducted in the Lisbon Elementary staff lounge.

- Regular board meetings for 2016 – 2017 have been scheduled for Aug. 8, Sept. 12, Oct. 10, Nov. 14, Dec. 12, Jan. 9, 2015, Feb. 6, Mar. 13, Apr 17, May 8, June 12, June 26 (4th Monday)

Calendar of Regular Board Meetings

Approved and Adopted on June 13, 2016

Regularly Scheduled UCSC Board meetings are held on the second Monday of each month, except as noted below for November and June. All meetings start at 6:00 PM and are conducted in the Lisbon Staff Lounge located at 7555 South Land Park Drive in Sacramento, CA 95831.

Each regular meeting will have the following two agenda items:

- 1) Principal's Report on Instruction & Learning which includes: ELAC update, Academy Council update, enrollment & attendance update, and suspension & referral update.
- 2) Chief Financial Officer's summary of Finance & Operation which includes: profit & loss statement for through the end of the prior month and cash flow update,

| August 8, 2016 | September 12, 2016 | October 10, 2016 | November 14, 2016 |
|---|---|---|---|
| <ul style="list-style-type: none"> Review actual enrollment and attendance and compare to projected Review work of board nominating committee Sick Leave/Vacation Policy Staff evaluation process Preparing for annual board self-evaluation Appoint nominating committee for vacant board position(s) Update Board priorities | <ul style="list-style-type: none"> Annual Board organizational meeting Annual Board self-evaluation Review annual program audit before submission to SCUSD by the principal Approve prior year unaudited actuals – due to SCOE in mid-Sept. Set goals for next 12 months Discuss Academy Council and Board relationship; See governance section of charter Micromanagement Update Board priorities | <ul style="list-style-type: none"> Update Board priorities | <ul style="list-style-type: none"> Update Board priorities Receive & review prior year fiscal audit conducted by Gilbert Associates –due to district, county, CDE, and state controller by mid-December |
| December 12, 2016 | January 9, 2017 | February 6, 2017 | March 13, 2017 |
| <ul style="list-style-type: none"> Approve 1st Interim Financial Report for July 1-Oct. 31st due to SCUSD and SCOE by Dec. 15 Introduce mid-year budget revisions to 2016-17 budget for approval at January meeting Update Board priorities | <ul style="list-style-type: none"> Reviewing the Hmong Language Development Program Review P-1 Attendance report submitted to CDE to compare project & actual attendance. P-1 ended on Dec. 31 Approve mid-year budget revisions to 2016-17 budget Review random drawing (lottery procedure) when applicants outnumber available seats Plan for board member and academy council training Update Board priorities | <ul style="list-style-type: none"> Approve Budget Development Calendar for creating next year's budget Review enrollment and staffing projections in preparation for next year's staffing. Review preliminary budget for next fiscal year based on governor's proposal Approve ConApp Part 2. Due to CDE on Feb 24 Discuss staff release procedures Update Board priorities | <ul style="list-style-type: none"> Approve 2nd Interim Financial Report for July 1 - Jan. 31st and due to SCUSD and SCOE by Mar. 15 Review parent involvement policy Approve instructional calendar for the next school year Review admin, teacher, and other staff compensation Update Board priorities |
| April 17, 2017 | May 8, 2017 | June 12, 2017 | June 26, 2017 |
| <ul style="list-style-type: none"> Board reviews and gives feedback to Academy Council on their budget recommendations for next year Approve 2nd budget revisions to 2016-17 budget Update one-year study and application process to join new SELPA Salary schedule for 2017-18 Update Board priorities | <ul style="list-style-type: none"> If released, review governor's May revisions to next year's proposed budget. Might not be released until the 15th Review P-2 Attendance report submitted to CDE to compare project and actual attendance. P-1 ended on April 15th Approve new hires Approve list of employees with reasonable assurance of returning next year Update Board priorities | <ul style="list-style-type: none"> Public hearing on the updated-LCAP and 2017-18 budget. Update Board priorities | <ul style="list-style-type: none"> Approve next year's budget and submit to SCUSD and SCOE by July 1st Annual review and affirmation of Title I Parent Involvement Policy ConApp Part 1 due June 30 for Title I, II, & III funding Review all staff evaluations Approve new hires Approve updated-LCAP and 2017-18 Budget Update Board priorities |

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